

Cecil Township Municipal Authority  
Monthly Meeting  
April 3, 2008

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, April 3, 2008 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, Kenneth Heirendt, Blane Volovich and Brian Altland present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MARCH 6, 2008

The Board on unanimous vote on motion by Kenneth Heirendt and second by Brian Altland approved the minutes of the regular meeting of March 6, 2008.

ENGINEER REPORT

UPDATE ON CONTRACTS FOR CASCIOLA & WINDSOR WOOD SEWER EXTENSIONS

Scott Rusmisl advised the Board that the sixty-day period for issuing the notice to proceed letter will expire on April 14, 2008. Independent Enterprises were the low bidders for the sewer line extension to connect the Casciola STP and the Windsor Wood STP into the Millers Run system.

UPDATE ON MILLERS RUN PROJECT

Scott Rusmisl stated that the flushing of the lines on the north contract have been completed with items requiring additional work noted. On the southeast, southwest and interceptor contracts additional work is needed to correct sagging lines. In addition, several lines have high inverts that need to be rubbed out.

Donald Gennuso asks how did the line pass inspection. He inquired if the contractor used a laser when installing the line. Scott Rusmisl stated that the contractor did use a laser but that the sag could not be detected until the line was flushed. The question on what happens if sewage flows through the line prior to the repair. Walter O'Shinski stated a pumping system would have be set up to divert the flows until the lines are repaired.

Michael Sherrieb updated the board on the status of the pumping stations and the treatment plant. He stated that the treatment plant mechanical is ninety-eight percent completed and that the electrical contract is behind by approximately two weeks. He

stated the contracts expire on April 6, 2008 and that he will notify the contractor in writing of the Authority's right to execute the liquidated damage clause of the contract. He stated that work at the two pumping stations have been completed and tested. He stated that both pumping stations meet the design requirements.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized the following payments:

Pay Request # 18 to Kranick Environment totaling \$79,724.00 for work completed on the WWTP contract.

Pay Request # 12 to Wagner Electric totaling \$12,548.55 for work completed on the WWTP electrical contract.

Pay Request # 11 to Lone Pine Construction totaling \$50,156.20 for work completed on the PS mechanical contract.

#### FEDERAL FUNDS APPROPRIATION

Walter O'Shinski advised the Board, that the federal funds appropriation of \$500,000 requested by Rep. Tim Murphy, passed the Congress. The funds will be added to the previous appropriate for the Millers Run WWTP.

#### AUTHORIZE RELEASE OF LETTER OF CREDIT FOR MAPLE RIDGE

Walter O'Shinski recommended to the Board release of \$103,042.84 from the letter of credit. He stated a balance of approximately \$27,000 would be retained and released as items on the punch list are completed. The items include the replacement of the jib crane and the installation of the bioxide feed system timer. He requested the Board authorize release from the letter of credit as the items are completed.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich authorized release of the \$103,042.84 from the letter of credit with the balance to be released as the punch list items are completed to the satisfaction of the staff engineer.

#### OAK BROOK PLANNING MODULE

Walter O'Shinski discussed the Oak Brook residential development located on Muse-Bishop Road on the former Benedict farm property. Developer Woody Welsch addressed the Board and indicated that the preliminary plan proposes two phases for single and multi-family homes. Walter O'Shinski stated the ten-inch line would need to be replaced with a fifteen-inch line. He stated that he reviewed the planning module and would recommend approval with conditions. Walter O'Shinski stated that in item number 11, Canonsburg-Houston Joint Authority is under a corrective action plan and the

issuance of tap-ins is reviewed annually. Mr. Welsch indicated that he is aware of the tap-in restriction.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Brian Altland authorized signing the planning module.

#### DISCUSS INSPECTION SERVICES

Walter O'Shinski discussed with the Board the issue of lateral inspection in the Millers Run project. He suggested the Authority hire an outside firm who would work directly for the Authority. The company would complete the inspections and dye testing. He stated the township is agreeable and would officially appoint the selected company. Donald Gennuso stated that bids be solicited. Kenneth Heirendt stated the agreement should include a description of the work. Romel Nicholas recommended that the agreement be ratified at the next meeting.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized soliciting proposal for the lateral inspection and appointing an independent company to perform the work.

#### DISCUSS PLANT OPERATIONS

Walter O'Shinski advised the Board that four resumes were received for the certified plant operator position advertised in the Observer-Reporter. He suggested the issue be deferred until after the plant is operational. The existing staff will operate the system at start-up.

#### COMMENTS FROM THE FLOOR

Jeff Mc Kean inquired if Elm Drive will be restored. Donald Gennuso stated that all township road work is completed by Cecil Township and not the Authority.

Pamela Franz inquired on what assistance the Authority can offer to residents unable to pay the tap-in fee and lateral connection fee. She stated that she does not qualify for RUS funds or Washington County DCED funds. She stated that she couldn't come up with the funds. Dennis Bell suggested that she contact Rep. Jesse White to explore other options for funding through the state.

## SOLICITOR'S REPORT

Romel Nicholas presented his monthly report to the Board. He stated he contacted the Wagner attorney regarding settlement of the right of way for property located in the Millers Run project area. He stated the three items need to be decided for the personnel handbook. He stated that the issue on gas line mismarkings, Casciola matters, CHJA service agreement need to be addressed in the executive session.

## BUSINESS MANAGERS REPORT

### AUTHORIZE RENEWAL OF SLOVENIAN CERTIFICATE OF DEPOSITS

Dennis Bell advised the Board that certificate of deposit number 13010664 valued \$891,873.14 matures on April 9, 2008. He stated the rate quoted for a two-year term is 4.11% with a yield of 4.25%.

The Board on unanimous vote on motion by Brian Altland and second by Blane Volovich authorized a roll over of the certificate of deposit for a two-year period at the quoted rates.

### AUTHORIZE INCREASE IN DISHONESTY BOND

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized increasing the dishonesty bond coverage from \$50,000 to \$500,000 for an additional premium of \$148.00 per year.

### APPROVE HIRING - PART TIME EMPLOYEE

The Board on unanimous vote on motion by Kenneth Heirendt and second by Brian Altland authorized hiring Marcy Boggio to the part time customer service representative.

### DISCUSS FEBRUARY 2008 FINANCIAL REPORT

Dennis Bell discussed the financials for February 2008. The total customers billed were 1908. The user fees billed were \$92,805.46 on usage consumption of 10,373,500 gallons. Collections totaled \$82,516.56. The expenses paid for February were \$161,741.05. The extraordinary income on the February 2008 financial statement included interest income of \$14,397.94. Expenses were under budget through February 2008. The income accounts with variances in February 2008 were user fees over budget by \$21,984; interest income under budget by \$7,245; tap-in fees over budget by \$22,062;

planning module fees over budget by \$400; and misc. income over budget by \$150.

### CORRESPONDENCE

The correspondence was reviewed for filing. Romel Nicholas stated he received no response from his letter to Attorney Belzner. Stephanie Lucchino inquired if a response was sent to Matthew Kappeler on his letter dated March 12, 2008.

### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking  
Teodori Expenses/Transfer MM to Checking  
Southpointe Expenses/Transfer MM to Checking  
CherryBrook Expenses/Transfer MM to Checking  
Gilmore Expenses/ACH Debit and PNC Requisition  
Employee Time Reports/Payroll  
941 E Tax Deposit  
Payment of Invoices  
Discharge Monitoring Reports were approved for submission to the PA DEP

### EXECUTIVE SESSION

The Board entered into executive session at 8:40 PM on motion by Kenneth Heirendt and second by Blane Volovich to discuss gas line mismarkings, Casciola agreement and the CHJA service agreement. The Board returned to the general session at 10:30 PM.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich agreed to sign the contract with Independent Enterprises for extending the sewer line to connect the Casciola and Windsor Woods treatment plants.

### ADJOURNMENT

There being no other business by unanimous vote on motion by Brian Altland and second by Kenneth Heirendt the meeting was adjourned at 10:25 PM. The next regular meeting is scheduled for Thursday, May 1, 2008 at 7:30 PM.

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Secretary

