

Cecil Township Municipal Authority
Monthly Meeting
January 3, 2008

The Cecil Township Municipal Authority held its' reorganization and regular monthly meeting on Thursday, January 3, 2008 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, George Elish, Kenneth Heirendt and Blane Volovich present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Scott Rusmisl, Gateway Engineers; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

REORGANIZATION

Chairman Gennuso opened the meeting accepting nomination of officers for 2008.

The Board on a four to one vote on motion by Kenneth Heirendt and second by Stephanie Lucchino appointed Donald Gennuso as Chairman. Donald Gennuso abstained.

The Board on a three to two vote on motion by Kenneth Heirendt and second by Blane Volovich appointed George Elish as Vice Chairman. Donald Gennuso and Stephanie Lucchino voted no.

The Board on unanimous vote on motion by George Elish and second by Blane Volovich appointed Kenneth Heirendt as Secretary/Treasurer.

The Board on a four to one vote on motion by George Elish and second by Stephanie Lucchino appointed Blane Volovich as Assistant. Secretary/Treasurer. Blane Volovich abstained.

The Board by unanimous vote on motion by George Elish and second by Blane Volovich appointed Gaitens, Tucceri and Nicholas as Solicitor.

The Board by unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich appointed KLH Engineers, Inc. as Consulting Engineer.

The Board by unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich appointed National City Bank as Trustee/Paying Agent.

Daniel Deiseroth, Gateway Engineers addressed the Board to thank them for the opportunity to have served as the Authority consulting engineer for 30 years. Donald Gennuso thanked Mr. Deiseroth for the comments and the work done by Gateway Engineers.

APPROVAL OF THE 2008 BUDGET

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt approved the 2008 Budget.

MINUTES OF DECEMBER 6, 2007

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino approved the minutes of the regular meeting of December 6, 2007.

ENGINEER REPORT

UPDATE ON MILLERS RUN PROJECT

Scott Rusmisl discussed his monthly report with the Board. He stated that Substantial Completion notifications have been issued for the Interceptor, Southwest and Southeast contracts. He stated a final inspection and punch list would be completed but the repairs will not be completed until the spring with warmer weather. He stated that Merante Contracting has repaired six (6) manholes on S.R. 50. He stated that a meeting was held with Merante Contracting for claims requested by the contractor. He stated several issues remain to be resolved and that a meeting will be scheduled with the Solicitor to address the items.

Scott Rusmisl advised the Board that the work on the construction plan for connecting the Casciola and Windsor Woods subdivisions as well as the line extension to the Fleehler property line continues. He stated the wetland study located near the Fleehler treatment plant would be completed the week of January 7, 2008.

Scott Rusmisl requested the Board to authorize payment on three contracts. He stated the paperwork previously submitted was in error, as it did not take into consideration the potential liquidated damage amounts. He stated that neither Sitarik Contracting nor Merante Contracting signed the change order related to the weather delays.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized the following payments.

Pay Request # 15 to Edward T. Sitarik Contracting Inc. totaling \$49,528.89 for work completed on the interceptor contract.

Pay Request # 15 to Edward T. Sitarik Contracting Inc. totaling \$65,684.64 for work completed on the southeast contract.

Pay Request # 13 to Edward T. Sitarik Contracting Inc. totaling \$15,022.40 for work completed on the southwest contract.

Michael Sherrieb, KLH Engineers addressed the Board and thanked the members for their support in appointing KLH Engineers as the consulting engineer. He presented two pay estimates for the board's consideration.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized the payments on the following contracts –

Pay Request # 15 to Kranick Environmental totaling \$52,715.50 for work completed on the treatment plant.

Pay Request # 9 to Wagner Electric totaling \$33,055.32 for work completed on the electrical contract at the treatment plant.

Michael Sherrib presented one change order to the Board. The Change Order Number 3 on the WWTP totaling \$2,632.00. Two items are included in the change order, one for an additional 161 lineal feet of drilling for mine grouting and one for the addition of two door closures at the treatment plant. He stated that the change orders for the WWTP and pump stations are 1.23 percent of the total contracts. The change orders for mine grouting, water line and tree trimming comprise the majority of the change orders.

Michael Sherrib stated that Mathews Wall Anchor has been selected to under pin the grit building footer. He stated a contract would be issued within the next few weeks with KLH Engineers for this work.

SOLICITOR REPORT

Romel Nicholas presented the monthly report to the Board. He highlighted the condemnation issue with Wagner, which remains unresolved. He stated that the gas line and water company mismarkings remain open and the issues should progress once a meeting is scheduled with Gateway Engineers to finalize the issues. He stated that the taking of the Casciola system and the abandonment agreement couldn't be completed until Gannett Fleming completes work on the As-Built plan for the subdivision.

Romel Nicholas stated that a meeting would be scheduled with the two board members for reviewing the personnel policy manual. He stated a meeting with North Strabane Township Municipal Authority and Chartiers Township Municipal Authority is scheduled for January 8, 2008.

UPDATE ON DEP MEETING REGARDING FLEEHER SYSTEM

Romel Nicholas updated the Board on his attempts in arranging a meeting with the attorney representing the Fleeher treatment system.

COMMENTS FROM THE FLOOR

Kevin Camerson inquired on the cash reserves of the Authority. Dennis Bell stated the amount was approximately \$2.0M. He complimented the staff for submitting the Washington County Local Share Fund applications for funds to update the Lawrence 537 Study and the Elm Drive/McConnell Road sewer line extensions. George Elish commented that in future projects would be given a higher priority and that applications should be very specific on how the money will be used.

BUSINESS MANAGERS REPORT

ANNOUNCE 2008 MEETING DATES

The Board will meet on the 1st Thursday of each month at 7:30 PM for the year 2008.

AUTHORIZE SUBMISSION OF TWO APPLICATIONS FOR THE WASHINGTON COUNTY LOCAL SHARE FUND FOR THE LAWRENCE 537 STUDY AND THE ELM DRIVE/MC CONNELL ROAD SEWER EXTENSION

The Board on unanimous vote on motion by George Elish and second by Blane Volovich authorized the submission of two applications to the Washington County Redevelopment Authority for consideration.

AUTHORIZE RESOLUTION 1 OF 2008 REQUESTING FUNDING FOR THE LAWRENCE 537 STUDY AND ELM DRIVE/MC CONNELL ROAD SEWER EXTENSION

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized resolution 1 of 2008 authorizing the submission of applications and requesting funding from the Washington County Local Share Account to fund two projects of the Authority.

ANNOUNCE FINANCIAL WORKSHOP MEETING OF JANUARY 15, 2008

Dennis Bell announced that a financial workshop to discuss tap-in fee and user rates for the Millers Run project would be held on January 15, 2008 at 5:00 PM in the township building. He stated that Scott Shearer with Public Financial Management would be in attendance.

DISCUSS NOVEMBER 2007 FINANCIAL REPORT

Dennis Bell discussed the financials for November 2007. The total customers billed were 1891. The user fees billed were \$102,471.64 on usage consumption of 11,702,300 gallons. Collections totaled \$108,184.17. The expenses paid for November were \$138,139.48. The extraordinary income on the November 2007 financial statement included interest income of \$10,115.97. Expenses were under budget through November 2007 except in five accounts totaling

an overage in the accounts of \$87,630. The income accounts with variances in November 2007 were user fees over budget by \$147,000; interest income over budget by \$49,419; tap-in fees under budget by \$23,111; and misc. income over budget by \$1,500.

CORRESPONDENCE

The correspondence was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board entered into executive session at 8:38 PM to discuss personnel issues. The Board returned to the general session at 9:25 PM. The Board agreed on staff salaries for 2008 and requested a resolution be prepared outlining the salaries. On unanimous vote on a motion by George Elish and second by Kenneth Heirendt for the salary adjustments.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt the meeting was adjourned at 9:30 PM. The next regular meeting is scheduled for Thursday, February 7, 2008 at 7:30 PM.

Secretary