

Cecil Township Municipal Authority  
Monthly Meeting  
June 7, 2007

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, June 7, 2007 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, George Elish, and Kenneth Heirendt present. Absent was Blane Volovich. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; W. Scott Rusmisl, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MAY 3, 2007

The Board on a unanimous vote on motion by Kenneth Heirendt and second by George Elish approved the minutes of the regular meeting of May 3, 2007.

ENGINEER REPORT

UPDATE ON MILLERS RUN PROJECT

Scott Rusmisl presented his monthly report to the Board. He stated the corrective work at the S.R. 50 bore has been completed and tested. He stated that three stream crossings on the interceptor would be started the week of June 11, 2007. He advised the Board that A. Merante Construction Company has removed all material from the fire department. The road paving on Belgium Hill, Mawhinney Road and Coppola Road should be completed by mid-June. The properties along these streets have been rough graded with final restoration work scheduled. Sitarik Construction provided a paving and landscape restoration schedule for the next two months. The schedule will be posted on the Authority website.

Scott Rusmisl stated repair work on leaking manholes and pipe along the interceptor continues with one crew working to complete the work. The 24" pipe segment at the elementary school has been completed. Work on the remaining portion of the interceptor sewer will be completed once the main pump station site tanks are installed. The interceptor line is eighty-eight percent installed.

The southwest sewer lines are approximately sixty percent complete. The mainline work on Cowden Road is continuing. The contractor removed footer for a railroad bridge that spanned Cowden Road. A request for change order has been received for the differing site condition. Mainline work started on Muse-Bishop Road. PennDOT approved a change in the crossing to service Mc Connell Road to an open cut installation. Scott Rusmisl stated a meeting with PennDOT reviewed the existing pavement condition along the stream on Muse-Bishop Road. He stated that recent construction the roadway base failed and soft spots have developed.

On the southeast contract, paving and lawn restoration work continues. He stated the four-inch force main from the Klinger Road pump station has been completed and tested. Allegheny Power Company installed a guy wire for one of the utility poles at the Klinger Road pump station through the eight-inch sanitary line. The line will need to be reconstructed near the manhole and the power company will be billed for the repair work. The sewer installed in the southeast is at ninety-eight percent.

The north contract is approximately seventy two percent completed. Work continues along S.R. 50 from the funeral home heading east. Concrete driveway restoration was completed on Altieri and Wabash and trench paving was completed on North and South DePaoli, Wabash and Altieri Street.

Scott Rusmiser stated of twenty-nine gas line breaks only seven can be tied to the contractors work. The others are related to mismarkings. Scott Rusmiser stated that Columbia Gas would replace the gas main along S.R. 50 beginning July 9 near the South Fayette county line and continuing to Bishop Hill Road. Work on Wilson Avenue is scheduled to begin the week of July 23.

Scott Rusmiser stated pavement restoration would be coordinated with PennDOT for the paving along S.R. 50. He stated if PennDOT approves on doing the final paving after all work on S.R. 50 is completed and in sharing the costs, a cost saving would be likely for the Authority. He stated a meeting with Tom Fedulla is needed to discuss the issue.

Scott Rusmiser stated a meeting with Sitarik and Merante is needed to finalize the repairs needed to St. Mary's Lane since all parties used the road for moving material.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized the payments on the following contracts –

Pay Request # 8 to Edward T. Sitarik Contracting Inc. totaling \$239,921.40 for work completed on the interceptor contract.

Pay Request # 8 to Edward T. Sitarik Contracting Inc. totaling \$474,272.61 for work completed on the southeast contract.

Pay Request # 7 to A. Merante Contracting totaling \$425,209.67 for work completed on the north contract.

Pay Request # 6 to Edward T. Sitarik Contracting, Inc. totaling \$348,793.72 for work completed on the southwest contract.

Kevin Hoffman presented his report to the Board. He stated that excavation for the tank foundations continues at the plant site. In addition, the concrete for the control building footer was installed. Work continues on the installation for storm sewer pipe

and enhanced erosion and sedimentation controls. The electrical work at the treatment plant site includes delivery of equipment to the site. Work continues on acquisition and installation of permanent utilities (electric and telephone) to the site. He stated work at the Klinger Road pump station included installation of additional erosion and sedimentation controls and installation of piping in and out of the wet well. At the main pump station excavation for the wet well and grinder manholes. Electrical work at the Klinger Road site included installation of utilities service and delivery of gear to the project site.

Kevin Hoffman advised the Board that a signature is required for Change Order Number 2 for water service line from the limit of work proposed by PA-American Water Company to the operations building at the treatment plant site. The change order was approved at the May 3, 2007 meeting and the amount will be \$39,200.00.

Kevin Hoffman requested the Board authorize Change Order Number 1 for a reduction of \$800.00 for changing the exterior lighting fixture color from black to bronze. The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized Change Order Number 1.

Kevin Hoffman requested the Board authorized Change Order Number 2 For \$15,027.56 for an increase in concrete work for jib crane installation at the main pump station for \$3,082.56; removal of poor subsurface soils and replacement with acceptable backfill for a cost of \$7,055.00 at the Klinger Road pump station and installation of additional 6" drain pipe and a 4" French drain at the main pump station (approved on May 3, 2007) at an additional cost of \$4,890.00. The Board on unanimous vote on motion by Kenneth Heirendt and second by George Elish authorized Change Order Number 2 for \$ 15,027.56 covering the three items stated.

Kevin Hoffman stated a change order for tree trimming requested by Allegheny Power at the Klinger Road pump station site will be presented to the Board.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized the payments on the following contracts -

Pay Request # 8 to Kranick Environmental totaling \$175,302.00 for work completed on the treatment plant.

Pay Request # 2 to Wagner Electric totaling \$ 8,425.75 for work completed on the electrical contract at the treatment plant.

Pay Request # 3 to Lone Pine Contractors totaling \$94,025.61 for work completed on the pump station mechanical contract.

Pay Request # 3 to Wagner Electric totaling \$7,944.84 for work completed on the pump station electrical contract.

Walter O'Shinski advised the Board of receipt from Allegheny Power their standard right of way agreement, tree trimming agreement and service agreement for approval. He requested the Board approve signing the agreements subject to review and concurrence with the Solicitor.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized signing the agreements subject to the legal review by the Solicitor.

#### UPDATE ON MAPLE RIDGE

Walter O'Shinski advised the Board that both North Strabane Township and the North Strabane Township Municipal Authority approved the intermunicipal service agreement with the Cecil Township Municipal Authority. He stated the pump station design is approved and the application has been sent to PA DEP. He stated rights of way easements have been signed and the construction escrow of \$10,000.00 deposited. He stated a review of the documents would be completed for accuracy prior to notifying the township that the Authority would not object to the issuance of building permits provided that the units are not occupied and the lateral sewers are not installed until the public sewer system has been constructed and accepted by the Authority.

#### SOLICITOR REPORT

Romel Nicholas presented his monthly report to the Board. He advised the Board that an updated resolution on the Right To Know Law was provided for review and comment. He suggested the Board consider adopting Resolution Number 2-2007. George Elish commented that paragraph 10 needs to be worded to incorporate wording regarding the Authority's Expense Reimbursement Policy.

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized adopting Resolution Number 2-2007 Right-To-Know Policy to include the change in paragraph 10 stated.

Romel Nicholas discussed with the Board on what is needed for acquiring the Casciola and Windsor Woods treatment plants and sewer lines. He requested the Board to authorize the commencement of work required to take over the systems in 2008.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized the Solicitor to begin work for acquiring the two treatment plants and sanitary sewer lines.

Romel Nicholas discussed with the Board a draft letter in response to a letter received from John Retzloff and requested the Board to authorize signing the letter.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized the chairman to sign the letter addressed to John Retzloff.

Romel Nicholas discussed with the Board issues related to eminent domain and the process for just compensation. He stated the Board has taken no formal position and that the matter is held in obedience with no action needed. George Elish inquired on the procedures for the estimated just compensation. Kenneth Heirendt stated personal contact with the residents might be the best approach in obtaining signed rights of way for those properties condemned.

Romel Nicholas discussed the issue of utility mismarkings specifically the gas lines. Scott Rusmiser stated a meeting is scheduled with the gas company. Romel Nicholas stated detailed information is needed for any future action. Romel Nicholas discussed the issue of De Facto takings and easement issues with the Board.

#### COMMENTS FROM THE FLOOR

Alan Korey stated his concern for change orders and the costs associated with the change orders. Donald Gennuso stated the professional staff is handling the issues as they arise and that there is no cause for any alarms.

Alan Korey commented on a water being diverted onto his property and causing a soil erosion problem on this property. He stated there is not storm drain at the bottom of Coppola Road to take the water. Scott Rusmiser stated water is diverted to an old storm inlet on Coppola Road. He stated the slope needs to be stabilized and that should help hold the ground from erosion. He stated it is a pre-existing condition and the issue needs to be referred to the township.

Donald Gennuso stated that the staff would prepare a response to a second letter from John Retzloff.

Russell Kratt, 240 Mc Connell Road inquired on the status of the Washington County grant program for individuals under 62 to help subsidize the sewer tap-in fee. Dennis Bell advised the program is being administered by Washington County with input from the township.

#### BUSINESS MANAGERS REPORT

##### AUTHORIZE SIGNING RENEWAL FOR HIGHMARK BLUE CROSS/BLUE SHIELD COVERAGE

Dennis Bell discussed with the Board the cost comparison with insurance issued through the PSATS and the Highmark BC/BS for major medical coverage. He stated the

costs are higher through the PSATS and he recommended the Board authorized signing the agreement with Highmark BC/BS for the next year commencing on July 1, 2007.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized signing the renewal agreement with Highmark BC/BS for the year beginning July 1, 2007.

#### AUTHORIZE SIGNING PRE-DEVELOPER AGREEMENT WITH BAYARD CORSSING CORPORATION

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized signing a pre-developer agreement with Bayard Crossing Corporation for the project at Ironwood II in Southpointe. The developer provided funds for the developer escrow account in the amount of \$2,000.00.

#### DISCUSS APRIL 2007 FINANCIAL REPORT

Dennis Bell discussed the financials for April 2007. The total customers billed were 1858. The user fees billed were \$88,199.14 on usage consumption of 9,845,900 gallons. Collections totaled \$80,206.36. The expenses for April 2007 were \$78,814.90. The extraordinary income on the April 2007 financial statement included interest income of \$424.71 and interest income on the construction funds totaled \$45,711.27. No EPA Grant funds were received in April 2007. Expenses were under budget through April 2007 except in seven accounts - treatment charges over budget by \$6,820.09; maintenance and repairs over budget by \$3,180.75; company vehicle expense over budget by \$239.65; supplies and tools over budget by \$761.37; other operational over budget by \$261.65; gas service over budget by \$71.49 and water service over budget by \$623.26. The income accounts with variances in April 2007 were user fees over budget by \$182.83; interest income over budget by \$9,039.23; tap-in fees over budget by \$16,416.15; misc. income over budget by \$250.00.

#### CORRESPONDENCE

##### Letter From Alfred Heirendt

Walter O'Shinski stated the issue is not just one of installing 750 feet of pipe to be in a position to pick-up the Fleher treatment facility. He stated issues related to the PUC operated treatment plant are still unresolved. He stated an agreement with the owners could not be reached during the negotiations. Kenneth Heirendt stated he agrees with the Board decision to defer construct of the line at this time.

##### Letter From Ronald De Felice

Walter O'Shinski stated the sanitary sewer line is installed and tested. He stated a final inspector by the contractor and the Authority needs to be completed. He stated

PennDOT has to sign off on the roadwork completed along old Millers Run Road, as built plans are needed and the Board has to set the tap-in fee and user rates for the watershed. Donald Gennuso questioned if the tap-in fee could be set at the higher limits and then offers a refund once the Board adopts the official tap-in resolution. Romel Nicholas stated he would have to review the law regarding the issue. Walter O'Shinski stated customers could possibly begin tapping into the system an August – September time frame. Donald Gennuso stated he would prefer to have these customers tap-in once this portion of the project is completed and accepted by the Authority.

#### Letter From Jeffrey Mc Kean

The Board reviewed the letter from Jeffrey Mc Kean, 320 Elm Drive regarding a tree located outside of his fence and on another property not owned by Mr. Mc Kean. Scott Rusmiser stated his position is that the tree is located in the construction easement and that the tree does not appear to be stressed. He stated the tree is split but the sewer project did not cause the split. He stated a branch fell into Mr. Mc Kean's yard.

The Board on motion by Kenneth Heirendt and second by George Elish authorized the tree to be cut down and removed. Donald Gennuso and Stephanie Lucchino voted NO. The motion failed due to lack of a majority.

George Elish commented on the number of complaints received and questioned why just three letters are on the agenda. Scott Rusmiser stated all complaints are addressed daily with the residents and the goal is to settle all of the issues. The three letters addressed to the Board could not be settled by the engineers.

The correspondence was reviewed for filing.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by George Elish and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

- Brush Run Expense/Transfer MM to Checking
- Teodori Expenses/Transfer MM to Checking
- Southpointe Expenses/Transfer MM to Checking
- CherryBrook Expenses/Transfer MM to Checking
- Gilmore Expenses/ACH Debit and PNC Requisition
- Employee Time Reports/Payroll
- 941 E Tax Deposit
- Payment of Invoices
- Discharge Monitoring Reports were approved for submission to the PA DEP

### EXECUTIVE SESSION

The Board entered into an executive session at 9:20 PM on motion by Stephanie Lucchino and second by Kenneth Heirendt. The discussion centered on water quality issues. The Board returned to the general session at 9:50 PM.

### PAYMENT TO CONTRACTORS

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized the release of payments to all contractors for the Millers Run project.

### ADJOURNMENT

There being no other business by unanimous vote on motion by George Elish and second by Kenneth Heirendt the meeting was adjourned at 9:55 PM. The next regular meeting is scheduled for Thursday, July 5, 2007 at 7:30 PM.

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Secretary