

Cecil Township Municipal Authority
Monthly Meeting
July 20, 2010

The Cecil Township Municipal Authority held its' regular monthly meeting on Tuesday, July 20, 2010 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Kenneth Heirendt, Blane Volovich Stephanie Lucchino and Leslie Peters present. Also present was Sean Garin, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers, Walter O'Shinski P.E. and Dennis Bell, Administrator.

WELCOME TO NEW MEMBER

Donald Gennuso welcomed Ms. Leslie Peters to the Municipal Authority board of directors.

MINUTES OF JUNE 15, 2010

The Board on a four to one vote on motion by Blane Volovich and second by Kenneth Heirendt approved the minutes of the meeting of June 15, 2010. Leslie Peters abstained.

ENGINEER REPORT

DISCUSS PROPERTY RESTORATION FOR MILLERS RUN PROJECT AREA

Michael Sherrieb, KLH Engineers discussed the landscape contract with the Board. He stated a consolidated list of properties that need restoration was prepared based on KLH Engineers inspection and excluding properties where litigation is pending. He stated the letter to the residents affected was mailed rescinding the offer previously made to the property owner. The contract value is \$50,000. The contract will be advertised for bids on July 23 and 26, 2010 in the Observer-Reporter and in Builders Exchange. The bids will be opened on August 13, 2010 at 1 PM. The board will be requested to award a contract at the August 17, 2010 meeting.

UPDATE ON ELM DRIVE GRINDER PUMP PROJECT

Walter O'Shinski advised the Board that the Redevelopment Authority of Washington County awarded a contract to Ferri Contracting to complete the project at a cost of \$99,840. The contract will be paid from the local share funds. He stated that no start date has been provided to the Authority.

SOLICITOR'S REPORT

Sean Garin stated his monthly report was circulated to the Board prior to the meeting.

Sean Garin reported on the arbitration hearing with John Spavalko held on July 20, 2010. He stated the attorney representing the contractor insurance company and the Authority presented the case before a panel of three attorneys. He stated the board hearing the case ruled in favor of the contractor and the Authority. He stated a third hearing for John Spavalko is scheduled for August 17, 2010.

COMMENTS FROM THE FLOOR

Donald Gennuso inquired if anyone in attendance wished to address the Board. George Cox, Elm Drive asked if a construction date has been established for the Elm Drive project. Walter O'Shinski stated that no start date has been provided to the Authority and that Ferri Construction, the contractor, is to notify the property owner in writing on the start date.

BUSINESS MANAGERS REPORT

RATIFY EMPLOYEE CHANGE OF HOURS

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt approved a change in the work hours for Marcy Boggio from 7 to 8 hours per day. The number of days worked per week remains the same.

CONSIDER REQUEST FROM JOHN EBY FOR WASTEWATER CREDIT

Dennis Bell presented information from John Eby, 1473 Yorktown Drive, Lawrence PA requesting a credit for wastewater charges billed on June 11 and 29, 2010 when the account was closed. The board stated that the property owner should contact the contractor responsible for working in the home and leaving the water running. The Board elected not to offer any adjustment to the bill.

AUTHORIZE INSURANCE COVERAGE PROPOSAL FOR YEAR

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized accepting the insurance proposal from the Simonin Agency effective August 6, 2010 for a one-year period. The policy includes General Liability, Public Officials, Automotive, Workers Compensation and an Umbrella Liability.

CONSIDER TAP-IN REFUNDS FOR RECIPIENTS OF RUS FUNDS

Dennis Bell reported that 6 of 17 property owners received both grant and loan funds through Rural Utility Service (RUS). He stated the solicitor inquired with RUS on their opinion for handling the tap-in fee refunds and referred to the RUS email dated July 12, 2010 stating their office will not provide guidance. The Board agreed that any property where grant funds were received would not be eligible for tap-in fee refunds. The Board suggested the 6 property owners with loans provide the Authority with loan documentation.

The Board on a 3 to 2 vote on motion by Kenneth Heirendt and second by Leslie Peters authorized a refund for the amount of the RUS loan with a maximum payment of \$2,950 which is 50% of the tap-in fee paid. Blane Volovich and Stephanie Lucchino voted no.

AUTHORIZE REINVESTMENT ON TWO CERTIFICATES OF DEPOSIT

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized a one-year renewal for certificate of deposit number 13017806 in the amount of \$775,412.27 and number 13018645 in the amount of \$359,028.21 at a rate of 2.44 % with an APY of 2.50%.

AUTHORIZE TRANSFER FROM PNC TAP-IN ACCT TO PNC BUSINESS SWEEP ACCOUNT

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized the transfer of \$150,000 from the Authority's PNC Bank Tap-In Account to the Authority's PNC Bank Business Sweep Account.

MAY 2010 FINANCIAL REPORT

Dennis Bell inquired of the Board if anyone had questions on the financials for May 2010.

CORRESPONDENCE

The correspondence was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board on motion by Kenneth Heirendt and second by Leslie Peters entered into executive session at 6:50 PM to discuss litigation on the Sitarik contract, Fleeher issue, Rate Payer Complaint and a Personnel Issue. The Board ended the executive session at 8:03 PM and returned to the general session.

AUTHORIZE RESPONSE TO HERITAGE TECHNICAL SERVICES INC. REPORT TO NORTH AMERICAN SPECIALITY INSURANCE COMPANY (SURETY)

The Board on a unanimous vote on motion Stephanie Lucchino and second by Blane Volovich authorized submitting the report prepared by KLH Engineers as a response to the report prepared by the Heritage Technical Services Inc. regarding outstanding construction items on the Sitarik contract to the surity.

REQUEST FOR ADJUSTMENT ON WASTEWATER CHARGES AT 19 KLINGER ROAD

Dennis Bell presented the information provided from the property owner at 19 Klinger Road Canonsburg PA for an adjustment to the wastewater charges. The Board did not authorize any adjustment to the charges.

AUTHORIZE CHANGE IN HEALTH CARE TO HEALTH AMERICA

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized changing the employee health plan to Health America and to provide funding for the \$750 deductible except for co-pays for doctor visits and prescription drugs.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich the meeting was adjourned at 8:15 PM. The next regular meeting is scheduled for Tuesday, August 17, 2010 at 6:00 PM.

Secretary