

Cecil Township Municipal Authority
Monthly Meeting
May 18, 2010

The Cecil Township Municipal Authority held its' regular monthly meeting on Tuesday, May 18, 2010 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:05 PM with Kenneth Heirendt, Blane Volovich and Stephanie Lucchino present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF APRIL 20, 2010

The Board on a vote of 3 to 1 vote on motion by Blane Volovich and second by Kenneth Heirendt approved the minutes of the meeting of April 20, 2010. Stephanie Lucchino abstained.

ENGINEER REPORT

DISCUSS PROPERTY RESTORATION FOR MILLERS RUN PROJECT AREA

Eric Tissue, KLH Engineers stated an inspection review was conducted on the individual properties listed on the Sitarik contract punch list. The items are landscaping issues. The value of the work is estimated at sixty-eight thousand (\$68,000.00). A discussion on whether the work should be under a general contract with sub-contractors or an individual contract. Donald Gennuso inquired on the timing for a contract. He stated the goal should be to accomplish the work by the fall and he thought the work should begin in early September 2010. The Board suggested that details on how the contract should be prepared needs to be workout by KLH Engineers and Walter O'Shinski. Romel Nicholas stated a letter would be prepared to the Surety Company on the plans. Kenneth Heirendt suggested a letter be mailed to the property owners advising of the plans for completing work on the properties.

The Board on unanimous vote on motion by Kenneth Heirendt and seconded by Stephanie Lucchino authorized amending a previous motion regarding actions to be taken on landscaping restoration and authorizing KLH Engineers to work for preparing contract documents for the landscaping work on the Sitarik Contract and for Gaitens, Tucceri and Nicholas to advise the Surety Company on the plans for completing the work.

AUTHORIZE SIGNING DECK ENCROACHMENT AGREEMENT WITH SANDRA VOGEL

The Board on a 3 to 1 vote on motion by Blane Volovich and second by Kenneth Heirendt authorized the signing of the Enroachment Agreement with Sandra L. Vogel,

1249 Valleyview Drive Lawrence PA. The document will be recorded with the Recorder of Deeds. Stephanie Lucchino voted NO.

UPDATE ON ELM DRIVE GRINDER PROJECT

Eric Tissue advised the Board that the Redevelopment Authority of Washington County have advertised the Elm Drive Grinder Pump project with a bid opening set for May 28, 2010. Dennis Bell stated that the four easements for the project have been signed with three obtaining a notary. He stated the last property owner will be contacted to obtain a notary for her document.

COMMENTS FROM THE FLOOR

Robert Salvini, 20 Salvini Lane, Mc Donald PA inquired on whether his property is on the restoration list. Eric Tissue stated the work planned is strictly to address landscaping work on the Sitarik Contract and his property is on the list. Driveway repair work, which he stated is on another contract.

SOLICITOR'S REPORT

Romel Nicholas stated his monthly report was circulated to the Board prior to the meeting. He stated all of his issues related to litigation with Sitarik and Fleeher will be held in Executive Session. He stated that the Resolution 2 and 3 of 2010 will be discussed in Executive Session as several issues need to be addressed by the Board.

BUSINESS MANAGERS REPORT

AUTHORIZE WITHDRAWAL OF \$1,800,000 FROM CD # 0013019161 FROM SLOVENIAN SAVINGS

The Board on motion by Kenneth Heirendt and second by Blane Volovich authorized the withdrawal from Slovenian Savings CD # 0013019161 in the amount of one million eight hundred thousand dollars.

DISCUSS INSURANCE PROPOSAL FROM HIGHMARK BLUE CROSS/BLUE SHIELD

Dennis Bell advised the Board on the increase in premiums being quoted by the Highmark Blue Cross/Blue Shield company. He stated that the Robert Simonin Agency has provided application for both UPMC and Health America to examine the rates available through their programs. Dennis Bell stated that due to the timing for completing a review on the two companies, the Authority will continue to insure the employees at the through the Highmark Blue Cross/Blue Shield.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized that the application be completed by the employees and returned to Robert Simonin Agency for cost comparisons.

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT FOR MISSION HILLS

The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich authorized signing a Sewer Service and Construction Agreement with the developer of Mission Hills.

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT FOR KELLY AND CHRISTOPHER MARSHALL

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized signing a Sewer Service and Construction Agreement with the property owners at 22 Chantrene Lane, Cecil PA for a lateral sewer line extension.

DISCUSS PROPOSAL FOR CUSTOMER DELINQUENCY PROGRAM

Dennis Bell advised the Board of the need to update the current delinquency program to affect the reminder notices sent to both landlords and tenants. A proposal from Ron Deceder for updating the software and completing the base customization totals \$1,700.00. In addition, the contract provides ongoing support at a fee of \$35.00 per hour. The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized signing the contract for the upgrade to the customer delinquency program.

MARCH 2010 FINANCIAL REPORT

Dennis Bell inquired of the Board if anyone had questions on the financials for March 2010.

CORRESPONDENCE

The correspondence was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval
Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board on motion by Stephanie Lucchino and second by Kenneth Heirendt entered into executive session at 6:35 PM to discuss litigation on the Sitarik contract and the Fleehler issue. The Board ended the executive session at 8:20 PM and returned to the general session.

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized KLH Engineers to prepare a contract to correct the landscaping restoration issues on the Sitarik Contract and for Gaitens, Tucceri and Nicholas to advise the Surety Company on the plans for completing the work and withholding the funds from the Sitarik Company retainage.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized KLH Engineers to televise sections of sanitary sewer lines on the Sitarik Contracts.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich authorized KLH Engineers to obtain the information to prepare a position paper in reply to the engineering report presented by the Surety Company.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized KLH Engineers to prepare as-built plans contingent on approval by the Fleeher for gaining access to the property where the inspections will be taking place.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized Resolution 2010-3 establishing and amending tapping fees pursuant to Act 57 of 2003 in the Millers Run Project.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized Resolution 2010-2 a tapping fee refund program for customers in the Millers Run watershed along with a policy for dealing with special situations.

ADJOURNMENT

There being no other business by unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt the meeting was adjourned at 9:00 PM. The next regular meeting is scheduled for Tuesday, June 15, 2010 at 6:00 PM.

Secretary