

Cecil Township Municipal Authority  
Monthly Meeting  
December 7, 2006

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, December 7, 2006 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, George Elish and Kenneth Heirendt present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; W. Scott Rusmisl, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF NOVEMBER 2, 2006

The Board on a unanimous vote on motion by George Elish and second by Kenneth Heirendt approved the minutes of the regular meeting of November 2, 2006.

ENGINEER REPORT

UPDATE ON MILLERS RUN PROJECT

Ed Kuenzig discussed with the Board on progress made in the Millers Run project. He stated the interceptor sanitary lines are approximately forty-seven (47) percent installed. The line is installed to the creek crossing at manhole V behind 3369 Millers Run Road. The Southeast Contract is approximately thirty (30) percent completed with three (3) crews working in the area bounded by Cecil-Henderson Road, Mc Connell Road and Mawhinney Road. The bore pit under S.R. 50 is scheduled for work the week of December 11, 2006.

Ed Kuenzig stated the road leading into the Klinger Road pump station is approximately sixty (60) percent complete. He stated the North Contract is approximately ten (10) percent completed and that a second crew was added on November 6, 2006. During the week of December 11, Merante Contracting will work on all borings across S.R. 50. The Southwest Contract is due to begin construction in early January 2007.

Ed Kuenzig stated that Wilson Avenue would be scheduled for paving the week of December 11, weather permitting.

Kevin Hoffman presented his report on the construction at the treatment plant and pump station sites. He stated Kranick Environmental mobilized equipment to the site and completed the construction of an access road from Creedmore Road for the contractor vehicles and equipment. Rough grading at the site continues.

Kevin Hoffman stated that Lone Pine Construction at the Klinger Road site continues construction on the access road to the site. Mobilization of equipment to the

site has been completed as well as a rough grade of the Klinger Road site. He stated that Lone Pine Construction has submitted change order number 1 for the elimination of a resident observation field office, an alternate roofing system and a change in the masonry acoustic block. The amount of the change order credit totaled \$9,575.

The Board on unanimous vote on motion by Stephanie Lucchino and second by George Elish authorized change order number 1 in the amount of a credit of \$ 9,575 for the items stated previously.

Kevin Hoffman stated that the mechanical contract is twelve (12) percent complete and the electrical contract will be 1 to 2 months behind the mechanical contractor.

#### AUTHORIZE MILLERS RUN PROJECT PAYMENT ESTIMATES

The Board on unanimous vote on motion by Kenneth Heirendt and second by George Elish authorized Pay Request # 2 to Edward T. Sitarik Contracting Inc totaling \$233,065.78 for work completed on the interceptor contract.

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized Pay Request # 2 to Edward T. Sitarik Contracting Inc. totaling \$284,964.84 for work completed on the southeast contract.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized Pay Request # 1 to A. Merante Contracting totaling \$295,623.66 for work completed on the north contract.

The Board on unanimous vote on motion by Kenneth Heirendt and second by George Elish authorized Pay Request # 1 to Lone Pine Construction totaling \$58,636.80 for work completed on the pump station contract.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized Pay Request # 2 to Kranick Environmental totaling \$274,275 for work completed on the treatment plant.

#### DISCUSS PA-AMERICAN PROPOSAL FOR WATERLINE TO MILLERS RUN PLANT

Walter O'Shinski advised the Board of a meeting held with officials from the PA-American Water Company on a proposal to extend a waterline along Creedmore Road. He stated due to the location of the sewer and sewage force main along Creedmore Road another review by PA-American Water Company will be completed as the water line may need to be installed in the roadway. He stated that if the water line is not installed it would be necessary to have a storage tank installed at the treatment plant as originally considered..

## 2007 TAP-IN REQUEST TO CHJA

Walter O'Shinski advised the Board that the request for tap-ins for 2007 was submitted to Canonsburg-Houston Joint Authority. He stated the total number of tap-ins from all municipalities would be consolidated into a report that will be submitted to PA DEP for their approval. The total number of EDU's requested is 785 broken down as follows: 130 EDU for Brush Run watershed; 99 EDU for the Morganza Road watershed; 556 EDU in the Southpointe watershed. The majority of the tap-ins in the Southpointe watershed are for the Southpointe II development.

Walter O'Shinski stated the Canonsburg-Houston draft 537 Plan was submitted to PA DEP in September 2006. The plan provided recommendations for improvements in the treatment plant with short and long term goals. The plan is still under review by PA DEP.

## SANITARY SEWER CONNECTION REQUEST – 3177 MORGANZA ROAD, BRIDGEVILLE PA

Walter O'Shinski stated that Janet Heisler, 3177 Morganza Road, Bridgeville PA has requested permission to tap-in to the Cherrybrook STP. He stated a grinder pump and force main would be constructed and that an easement is needed from the Cherrybrook Homeowners Association. The Association has verbally stated that they will provide the sanitary sewer easement. He stated that both the grinder pump and force main will be constructed by the homeowner and all future maintenance will be the responsibility of the homeowner. He stated that sufficient capacity exists at the Cherrybrook STP to accommodate flow from the property.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized permission to tap-in to the Cherrybrook facility provided that the grinder pump and force main will be privately owned and maintained and the necessary easement be obtained by Mrs. Heisler.

## UPDATE ON MAPLE RIDGE

Walter O'Shinski advised the Board that the reimbursement agreement was completed and submitted to the developer for review. Easements have been prepared for Clad Metals, Capps Development and Keystone Crane. He stated one issue remains in the design related to dissolved oxygen limits. The developer's engineer has proposed adding a chemical known as Bioxide to eliminate hydrogen sulfide issues that may develop from the pumping station and force main. Walter O'Shinski stated the developer and his engineer are working to schedule a meeting with officials from North Strabane Municipal Authority to work out the problem.

Donald Gennuso questioned the cost of the chemicals. Walter O'Shinski stated it would be a substantial cost that would have to be paid by the users of the system. He

further stated a separate Morganza Road district should be established since a transportation charge will be paid to North Strabane Municipal Authority along with the costs associated with operating and maintaining the pumping station.

Romel Nicholas stated that Ron Sabatino requested a meeting with the Authority staff. Walter O'Shinski stated that he spoke with Ron Sabatino in this regard and provided a copy of the Authority's standard Pre-Developer and Construction Agreement. Walter O'Shinski advised the Board that he suggested Ron Sabatino complete the Pre-Developer agreement and provide escrow funds in the amount of \$3,000.

## SOLICITOR REPORT

Romel Nicholas discussed with the Board his written report. He stated the Wagner/Church condemnations were filed and the Authority's possession was permitted on December 2, 2006. There were no preliminary objections filed by either party.

Romel Nicholas suggested a meeting with Dennis Bell to review the new eminent domain code and confirm what condemnations are still pending versus those that need to be settled and discontinued. The goal would be to establish a final master listing.

## BUSINESS MANAGERS REPORT

### 2007 BUDGET WORKSHEETS

George Elish commented on the 2006 income stated on the October 2006 statement. Dennis Bell stated a substantial amount of income is from interest earnings on certificate of deposits. He further stated that two (2) million dollars of the funds held in certificate of deposits would be used on the Millers Run project, which will lower the interest income on future statements. He stated the Authority has always operated in a fiscally conservative manner with appropriate control on the expenses thereby contributing to the income. Dennis Bell stated that the user fees projected in the 2007 budget would mirror those estimated in 2006.

### DISCUSS OCTOBER 2006 FINANCIAL REPORT

Dennis Bell discussed the financials for October 2006. The total customers billed were 1839. The user fees billed were \$92,987.14 on usage consumption of 11,379,900 gallons. Collections totaled \$106,359.49. The expenses for October 2006 were \$70,863.94. The extraordinary income on the October 2006 financial statement included interest income of \$607.91. Interest income on the construction funds totaled \$91,011.60. Expenses for Millers Run project were adjusted to the fixed asset by \$21,347.63. Expenses were under budget through October 2006 except in five accounts for Other Office Expenses over budget by \$1,993.47; Supplies and Tools over budget by \$2,015.56; Legal Expense over budget by \$6,953.50; Dues and Publications over budget

by \$618.85; and Treatment Charges over budget by \$44,034.40. The income accounts with variances through October 2006 were User Fees over by \$46,999; Interest Income over by \$ 7,737.44; Tap-in Fees over budget by \$51,141 and Misc. Income over budget by \$175.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by George Elish and second by Stephanie Lucchino the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking  
Teodori Expenses/Transfer MM to Checking  
Southpointe Expenses/Transfer MM to Checking  
CherryBrook Expenses/Transfer MM to Checking  
Gilmore Expenses/ACH Debit and PNC Requisition  
Employee Time Reports/Payroll  
941 E Tax Deposit  
Payment of Invoices  
Discharge Monitoring Reports were approved for submission to the PA DEP

#### CORRESPONDENCE

The correspondence was reviewed for filing.

Stephanie Lucchino commented on the invoice from Bodnar Real Estate for appraisals of property located in Millers Run. She inquired if a formal report was received from Mr. Gary Bodnar. Romel Nicholas suggested a written report be obtained.

George Elish commented on the Gateway Engineers letter regarding tap-in fees for Millers Run. Dennis Bell stated a customer requested a copy of the letter on how the tap-in fee was calculated.

George Elish commented on a letter addressed to Hawthorne Partners Inc. Walter O'Shinski stated the property is located on O'Hare Road near Treetop Drive.

Stephanie Lucchino commented on the fact that subcontractors for Sitarik Construction have not been paid. Scott Rusmiser stated that performance and labor and material bonds are in place if the general contractor fails to pay the subcontractors. George Elish suggested the bonding company be notified in writing of the issue if necessary.

George Elish commented on when the Lawrence Study could be revisited. Scott Rusmisl stated no earlier than March/April 2007 due to the uncertainty for cost overruns in the Millers Run project. Kenneth Heirendt requested the appendices for the Lawrence Study.

Scott Rusmisl commented on utilities not properly marking utility lines in the Millers Run area. Romel Nicholas stated notes should be kept on the mismarkings to have recourse back to the utility companies. Donald Gennuso suggested a letter be sent to the utilities pointing out the deficiencies.

#### AUTHORIZE SIGNING APPLICATON FOR CO-PERMITTEE

The Board on unanimous vote on motion by Kenneth Heirendt and second by George Elish authorized the signing of an application for co-permittee agreement for assumption of responsibility under a general or individual NPDES Permit for storm water discharges associated with construction activities.

#### COMMENTS FROM THE FLOOR

No comments from the floor.

#### EXECUTIVE SESSION

On unanimous vote on motion by George Elish and second by Kenneth Heirendt the Board entered into Executive Session at 8:48 PM to discuss professional services for engineering and legal services. The board agreed that Walter O'Shinski will manage the relationship with the engineers and Dennis Bell will manage the relationship with the solicitor. The Board returned to the General Session at 9:45 PM.

#### ADJOURNMENT

There being no other business by unanimous vote on motion by George Elish and second by Kenneth Heirendt meeting was adjourned at 9:48 PM. The next regular meeting is scheduled for Thursday, January 4, 2007 at 7:30 PM.

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Secretary

