

Cecil Township Municipal Authority
Monthly Meeting
April 6, 2006

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, April 6, 2006 at the Cecil Township Municipal Building. Vice Chairman Stephanie Lucchino called the meeting to order at 7:35 PM with Donald Teyssier, George Elish and Kenneth Heirendt present. Absent was Donald Gennuso. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Andrew Blenko, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MARCH 2 AND MARCH 29, 2006

The Board on a unanimous vote on motion by Donald Teyssier and second by Kenneth Heirendt approved the minutes of the March 2, 2006 and March 29, 2006 meetings.

ENGINEER REPORT

SUB-TASK AND ACTIVITY REPORT FOR CHJA ACT 537 PLAN

Walter O'Shinski advised the board that the sub-task and activity report has been prepared and forwarded to Canonsburg-Houston Joint Authority to be included with their plan. Canonsburg-Houston Joint Authority will submit the plan to the PA DEP for their approval. PA DEP will reimburse the cost at fifty percent.

ACCEPTANCE OF THE EPA APPROVAL TO EXTEND FEDERAL APPROPRIATION TO MARCH 31, 2008

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized signing the acceptance agreement of extending the EPA grant by two years to March 31, 2008.

UPDATE ON MILLERS RUN PROJECT

Andy Blenko provided the board with a status report on the Millers Run project. He stated the bid was advertised on April 5, 2006 and a pre-bid meeting is scheduled for April 21, 2006 at 1:00 PM. The bids will be opened on May 3, 2006 at 1:00 PM. A copy of the plans will be available in the Authority office for review.

STATUS OF MORGANZA ROAD PROJECT

Walter O'Shinski advised the board of a capacity problem in the North Strabane Township collector lines. The revised planning module prepared by Lynn Foltz was for the maximum capacity allowed in an inter-municipal agreement between North Strabane

Municipal Authority and Cecil Township Municipal Authority for 200,000 gallons per day pump station. Dan Slagle, engineer for North Strabane Municipal Authority, notified Walter O'Shinski of the capacity issue. Walter O'Shinski stated the next step should be to meet with the North Strabane Municipal Authority and North Strabane Township.

Walter O'Shinski stated that Lynn Foltz has completed everything the Authority has requested. He stated the current revision does not comply due to the capacity issue. He further stated that a sixty-day time extension was granted to approve the planning module, which runs through May 30, 2006.

Romel Nicholas reviewed the inter-municipal agreement stating that the agreement is very clear.

Lynn Foltz addressed the board on the status of the construction. He stated he received approval from the Canonsburg-Houston Joint Authority for the treatment but needs the approval from Cecil Township and North Strabane.

Stephanie Lucchino stated it was the board's responsibility to make sure everything is in place regarding the inter-municipal agreement. George Elish suggested a letter be written to the chairman of the North Strabane Municipal Authority expressing the board's desire to have the issue resolved immediately so that the project may move forward.

Jason Capps, owner of Greco Catering, spoke in support of the project and getting the approval. He stated his business was six months from opening.

Walter O'Shinski stated that Lynn Foltz work to obtain the property for the lift station and access road by fee only. An unobstructed access road would be needed to gain entry to the pump station daily for maintenance.

SOLICITOR REPORT

Romel Nicholas presented his monthly ongoing activity report to the Board.

ADOPTION RESOLUTION 2-2006 - ENFORCEMENT AND COLLECTION PROCEEDINGS

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized the adoption of Resolution 2-2006 Enforcement and Collection Proceedings.

BUSINESS MANAGER'S REPORT

AUTHORIZE REINVESTMENT FOR CERTIFICATE OF DEPOSIT

The Board on unanimous vote on motion by Kenneth Heirendt and second by Donald Teyssier authorized the re-investment of certificate of deposit # 13010664 for \$802,867.65 for twenty-four months at 5.28% with a yield of 5.50%. The new certificate will mature on April 9, 2008.

DISCUSS BANK ACCOUNT AND INTEREST RATES

Dennis Bell advised the Board on current interest rates quoted on the sweep account. He suggested the Board open a business sweep checking account with National City Bank N.A. paying a current interest rate of 4.67% with a yield of 4.77% on a balance of \$100,000 plus. He further stated a promotional rate of 4.86% APR for effective until September 30, 2006 on accounts opened prior to May 31, 2006.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Donald Teyssier authorized opening a sweep checking account.

ADVISE ON PRE-DEVELOPER AGREEMENT – MITCHELL DEVELOPMENT COMPANY

Dennis Bell advised the Board of a signed pre-developer agreement with the Mitchell Development Company for the Villages of Southpointe II. He further stated a check for \$5,000 was received and deposited into developer escrow.

DISCUSS REQUEST FROM CRYSTAL SIMMS ON LIEN PAY-OFF

Denis Bell discussed a letter received from Crystal Simms regarding outstanding sanitary sewer liens dating from 1989 and 1991. He stated the liens were filed against Patricia Farabee property in Muse, PA. Ms. Simms, executor of the Farabee estate, is working toward selling the property and requested consideration in the amount due to clear the liens.

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized a payment of \$725.00 to clear the liens.

DISCUSS FEBRUARY 2006 FINANCIAL REPORT

Dennis Bell discussed the financials for February 2006. The total customers billed were 1829. The user fees billed were \$69,052.61 on usage consumption of 8,621,300 gallons. Collections totaled \$62,998.66. The expenses for February were \$52,246.90. The extraordinary income on the February 2006 financial statement included interest income of \$812.36.

Dennis Bell reported landlord/tenant quarterly reminder notices were mailed on February 13, 2006 to sixty customers with a value of \$8,055.52. A total of 12 properties were posted for water shut-off on March 29, 2006.

Expenses are under budget through February 2006 except in one account for office supplies and over budget by \$122.64.

CORRESPONDENCE

The correspondence was review for filing. George Elish commented on a letter received from John Retzloff that asks four questions regarding the Millers Run project. A letter was mailed to Mr. Retzloff on March 17, 2006 but it was agreed a more specific response would be prepared after the bids are opened if the project goes to construction.

Stephanie Lucchino inquired on a letter received from Mark Horgan regarding sanitary issues on his property. Walter O'Shinski stated that Gateway Engineers would review the location of manholes proposed on his property. The current sanitary issues are the responsibility of the township. Stephanie Lucchino suggested a response be mailed to Mr. Horgan.

Stephanie Lucchino referred to her memo to Romel Nicholas regarding the township's work on the Miller Run project. She suggested Romel Nicholas contact the township solicitor to work on an agreement. Romel Nicholas suggested any discussion with the township is premature until the bids are opened.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by Donald Teyssier and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

- Brush Run Expense/Transfer MM to Checking
- Teodori Expenses/Transfer MM to Checking
- Southpointe Expenses/Transfer MM to Checking
- CherryBrook Expenses/Transfer MM to Checking
- Gilmore Expenses/ACH Debit and PNC Requisition
- Employee Time Reports/Payroll
- 941 E Tax Deposit
- Payment of Invoices
- Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

Dennis Sluciak addressed the board on his plans to do the sanitary construction work for the Maple Ridge plan. He indicated he has been working with developer Mr. Lynn Foltz in that regard. He ask the board if in doing the work would he be entitled to the remainder of the capacity in the pump station. Walter O'Shinski stated Mr. Foltz is building the facility and he will turn over the facility for operation and maintenance. He said the Authority would then control the additional capacity.

Walter O'Shinski stated a policy needs to be developed on how the remaining capacity will be allocated. A meeting will be arranged to discuss this issue with the PA DEP.

AUTHORIZE CONTRACTING OF FINANCIAL ADVISOR

The Board on a three to one vote on motion by George Elish and second by Kenneth Heirendt authorized Public Financial Management is hired as financial advisor on the Millers Run project. The hourly contract is for a maximum of 40 hours at \$90.00 per hour. Stephanie Lucchino voted no.

ADJOURNMENT

There being no other business by unanimous vote on motion by Kenneth Heirendt and second by George Elish the meeting was adjourned at 10:35 PM. The next regular meeting is scheduled for Thursday, May 4, 2006 at 7:30 PM.

Secretary