

Cecil Township Municipal Authority
Monthly Meeting
March 2, 2006

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, March 2, 2006 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:35 PM with Stephanie Lucchino, George Elish and Kenneth Heirendt present. Absent was Donald Teyssier due to illness. Also present was Christine Seymour, Gaitens, Tucceri and Nicholas; Andrew Blenko, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF FEBRUARY 2, 2006

The Board on a unanimous vote on motion by Kenneth Heirendt and second by George Elish approved the minutes of the February 2, 2006.

ENGINEER REPORT

WASTELOAD MANAGEMENT REPORT – TEODORI & CHERRYBROOK

Walter O'Shinski discussed the annual waste load management report for the Teodori and Cherrybrook STP. The Board approved by unanimous vote authorizing signing the report and submitting it to PA DEP on motion by Kenneth Heirendt and second by George Elish.

UPDATE MORGANZA ROAD PROJECT STATUS

Mr. Lynn Foltz addressed the Board on his plans for amending a previously submitted planning module for building a pump station to accommodate 200,000 gallons per day flow. He further stated he has requested an extension of sixty days from March 30, 2006 to permit the township to consider the amended sewer module. Mr. Foltz stated he would pay for and construct the pump station and plans to turn over the system to the Authority. He stated that at this time his needs remain for the 65,780 gallons per day. Walter O'Shinski stated approvals must be obtained from North Strabane Township, Canonsburg-Houston Joint Authority and Washington County Planning. He further stated another public notice providing a 30-day comment period is required. Walter O'Shinski inquired on a reimbursement agreement and Mr. Foltz stated it is something they would consider but that no plans are in place for such an agreement at this time.

Walter O'Shinski stated another planning module has been submitted by T & R Properties for 135,000 gallons per day pump station. He stated he would review the plan and provide comments to the developer.

Attorney Kevin Mc Keegan representing Mr. Ron Sabatino of T & R Properties addressed the Board. He stated Mr. Sabatino expresses his willingness to participate with

Mr. Foltz and has agreed in writing to pay one half of the costs to build the 200,000 gallons per day pump station. Walter O'Shinski stated no agreement has been submitted regarding the two developers cooperating for building the larger pump station. Donald Gennuso stated it is not the function of the Municipal Authority to negotiate or mediate an agreement between two developers.

Walter O'Shinski stated in his discussion with Emily Shade, PA DEP it is highly unlikely that approvals would be granted for a 65,780 gallon per day pump station. He stated the opinion of Emily Shade was in order to accommodate the entire area the larger pump station should be built. Lynn Foltz stated that in speaking with Emily Shade he indicated an amendment would be provided after the initial submission. Walter O'Shinski stated the two planning modules could be approved simultaneously but the preferred approach would be for one planning module.

CANONSBURG-HOUSTON JOINT AUTHORITY (CHJA) TAP INS ON HOLD AND ACT 537 INFORMATION REQUEST

Walter O'Shinski stated a tap-in moratorium is in place for all taps into the Canonsburg-Houston Joint Authority (CHJA) treatment plant. He stated a revised tap-in request, which includes projections for the Morganza Road project was revised and submitted to Canonsburg-Houston Joint Authority. He stated the overall tap-in requirements for the township for 2006 have been reduced by 340 EDU's.

Walter O'Shinski stated he attended a meeting of all municipalities providing flow to the CHJA treatment plant at the PA DEP office on Wednesday, March 1, 2006 to discuss the updated tap-in request. The result of the meeting was that the moratorium on tap-ins could be lifted after the Canonsburg-Houston Joint Authority provides additional information to the PADEP on how they will handle additional flows in the short-term.

Canonsburg-Houston Joint Authority must complete an Act 537 Plan. The updated plan will require each municipality to provide information to the CHJA flow projects for the next 5, 10 and 20 years. In addition, a service area map for the municipality is required showing all connection points into the interceptor. In addition, a report on population projections for up to the twenty (20) year period must be included. It was stated that the sub-activity report would be grant eligible for up to fifty (50) percent of the costs. Walter O'Shinski stated he requested a cost estimate from Gateway Engineers to prepare the report.

Andy Blenko suggested digitizing utilizing the GIS system through the township. He stated it might be possible to have a fifty (50) percent reimbursement on the costs. He stated it would be an ideal time to get all of the sewage system online to include every manhole. Ken Heirendt suggested obtaining approval from PA DEP before proceeding. Walter O'Shinski stated the report to CHJA must be given an urgent priority. Andy Blenko stated a list of work and the related costs would be provided to Walter O'Shinski.

The Board on unanimous vote on motion by George Elish and second by Kenneth Heirendt authorized completing and submitting the sub-activity task report to the Canonsburg-Houston Joint Authority.

MILLERS RUN UPDATE

Matt Bagaley discussed the re-bid tracking report with the Board. He stated the regulatory agencies have been contacted on the status of the project and a utility meeting was held. He stated a draft for the rock excavation and pipe material payment specifications have been drafted. The right of way letters have been mailed to 87 property owners with the remainder to be completed within the week. The plans have been revised with minor design change and a review to eliminate right of way wherever possible. The plans include adding the alternative for a sewer line from Cowden Road to Grange Road. Ken Heirendt stated the 10 percent of sewer line requiring rock excavation seemed low. Donald Gennuso stated we do not want to underestimate the percentage.

Matt Bagaley stated PA-American Water Company would be installing a new water line on the section of old Millers Run Road. The line will be installed in the Penndot right of way. Walter O'Shinski stated we have valid Penndot permits. Donald Gennuso stated we should contact Penndot and update them on the project re-bid.

Matt Bagaley stated the gas company is locating and marking the mail lines. If conflicts are evident, the plans will be reviewed to see what impact the gas lines have on the planned sewer lines.

Kevin Hoffman stated KLH is on line to deliver the plans to Gateway Engineers next week. The specification for bidding the pump stations would include a base bid for the main station and an alternative bid for the Klinger Road station.

Kevin Hoffman discussed the KLH report for comparing the US Filter proposal with the Mack design. The report basically states there are key elements of the US Filter proposal that are missing i.e. grit chamber, de-watering system, no foundations, no structures, no blower system, etc. Kevin Hoffman clarified a point made by George Elish in that everything in italics are KLH responses. Stephanie Lucchino stated the last paragraph in the KLH letter is very important. George Elish commented the report is not written for the average citizen to understand. Kevin Hoffman stated the US Filter proposal is technical in nature and the response was technically written. George Elish stated it is important that we communicate to the public in clear language. Walter O'Shinski stated a statement in the KLH letter sums up the report "the process units discussed in the US filter proposal are not adequately sized to meet the minimum regulatory criteria for permitting and operation of a WWTP".

SOLICITOR REPORT

RESOLUTION FOR LIEN FILING

Christine Seymour presented the resolution related to the filing of municipal liens. She stated the Authority does not have an appropriate resolution. In discussing the items requiring further clarification the Board requested the item be tabled until all of the appropriate details could be worked out with the staff.

AUTHORIZED RATE INCREASE AND ADOPT RESOLKUTION 1 – 2006

Dennis Bell advised the Board that the Canonsburg-Houston Joint Authority rate increase of sixty (60) cents per 1,000 gallons on water was approved by Canonsburg Borough effective on May 1, 2006. He stated the fees must be passed on to the Authority customers.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized the rate change from \$6.05 to \$6.65 for residential customers and \$6.25 to \$6.85 for commercial/industrial customers effective on May 1, 2006 with no change in the base fee of \$8.75 per month per customer.

BUSINESS MANAGER'S REPORT

AUTHORIZE REINVESTMENT FOR CERTIFICATE OF DEPOSITS

Dennis Bell advised the Board that certificate of deposit # 13013879 for \$434,846.99 and # 13013254 for \$739,232.97 would mature on March 9 and March 14, 2006 respectively. The rate quoted for reinvesting for twelve months is 4.58% with a yield of 4.75%; reinvesting for twenty-four months the rate is 4.81% with a yield of 5.00%.

The Board on unanimous vote on motion by Ken Heirendt and second by George Elish authorized the certificates be reinvested at the higher rate for a twenty-four month period.

DISCUSS JANUARY 2006 FINANCIAL REPORT

Dennis Bell discussed the financials for January 2006. The total customers billed were 1822. The user fees billed were \$99,813.03 on usage consumption of 9,443,100 gallons. Collections totaled \$89,434.61. The expenses for January 2006 were \$47,351.78. The extraordinary income on the January 2006 financial statement included interest income of \$955.73. Tap-in fees of \$845.00 were collected.

Dennis Bell reported landlord/tenant quarterly reminder notices were mailed on February 13, 2006 to sixty customers with a value of \$8,055.52.

Expenses are under budget through January 2006 except in one account for office supplies and over budget by \$237.65. The income is over budget for user fees by \$13,462.44.

CORRESPONDENCE

The correspondence was review for filing. George Elish commented on a letter received from PMAA for a Spring Management meeting scheduled for April 11, 2006. He stated someone should attend the meetings and report to the Board.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by Stephanie Lucchino and second by George Elish the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

Mike Alauzen, 490 Cecil-Henderson Road inquired on availability of tap-ins into the Monaco treatment plant. He stated the owners L & S Wastewater denied him a tap-in. Walter O'Shinski stated it is a private treatment plant and not under the control of the Authority.

EXECUTIVE SESSION

The Board on unanimous vote on motion by George Elish and second by Ken Heirendt entered into an executive session at 9:05 PM to discuss professional service and personnel issues. The Board returned to the general session at 10:00 PM.

Returning to the general session, the Board on unanimous vote on motion by George Elish and second by Ken Heirendt authorized the staff to write a proposal to advertise for a wastewater company to assist on plant maintenance.

ADJOURNMENT

There being no other business by unanimous vote on motion by George Elish and second by Ken Heirendt the meeting was adjourned at 10:05 PM. The next regular meeting is scheduled for Thursday, April 6, 2006 at 7:30 PM.

Secretary