

Cecil Township Municipal Authority
Monthly Meeting
September 1, 2005

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, September 1, 2005 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Donald Teyssier, Stephanie Lucchino and Adam Ferragonio present. Absent was George Elish. Also present was W. Patric Boyer, Eckert Seamans Cherin & Mellott LLC; Dan Deiseroth, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF AUGUST 4, 2005

The Board approved by unanimous vote the minutes of the regular meeting of August 4, 2005 on motion by Donald Teyssier and second by Stephanie Lucchino.

ENGINEER REPORT

UPDATE ON MEETING WITH BOARD OF SUPERVISORS

Dennis Bell advised the Board that our request for a meeting with the Board of Supervisors to present the updated studies on Millers Run and Lawrence will be discussed at the supervisors meeting on September 7, 2005.

R/W ENCROACHMENT – LOTS 218 AND 219 ALTO PIANO SUBDIVISION

Walter O'Shinski advised the Board that the corner of a home is built in the sanitary sewer easement on Lot 219 Alto Piano subdivision. He stated the developer is requesting that a small portion of the easement be vacate where the house is located in the easement and has arranged for an additional 10 feet of easement in Lot 218. He stated the developer would pay all costs associated with the abandonment and the new easement.

The Board on unanimous vote on motion by Donald Teyssier and second by Adam Ferragonio agreed to the partial abandonment and establishment of an additional easement area as requested.

AUTHORIZE ENCROACHMENT AGREEMENT FOR CONCRETE PATIO BUILT IN SANITARY SEWER EASEMENT

The Board on unanimous vote on motion by Adam Ferragonio and second by Donald Teyssier authorized an encroachment agreement for a concrete patio built in the sanitary sewer easement on Lot 219 in Alto Piano subdivision. The developer will pay for all costs.

CALCULATIONS AND ADOPT TAP-IN FEE RESOLUTION 2 OF 2005

Dan Deiseroth referred to the tap-in fee report presented to the Board at their August 2005 meeting. He stated the tap-in fee review was conducted in accordance with new legislation under Act 57. The report shows that the tap-in fees will decrease in Teodori, Cherrybrook and Southpointe districts and increase in Brush Run. The tap-in fee calculations may be reviewed annually to reflect any changes in the four areas.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Donald Teyssier authorized adopting Resolution 2 of 2005 Tap-In Fees.

SOLICITOR REPORT

DISCUSS CLARIFICATION ON ISSUES FROM AUGUST 2005 MEETING

Patric Boyer discussed his letter dated August 23, 2005 in which he provided clarification to four issues raised at the August 4, 2005 meeting.

BUSINESS MANAGER'S REPORT

DISCUSS PROPOSALS FOR SOLICITOR

Dennis Bell advised the Board that six legal firms sent letters of interest for the solicitor position. Donald Gennuso suggested a committee meeting be scheduled to establish the next steps in the interview process. The members on the committee are Donald Gennuso and George Elish, and Dennis Bell, Authority administrator.

DISCUSS PROPOSALS FOR WEB SITE DESIGN

Dennis Bell advised the Board that four proposals to develop a website for the Authority were received. A committee consisting of board members Adam Ferragonio and George Elish and Dennis Bell, Authority administrator will meet to review the proposals and report to the Board their recommendations.

DISCUSS INVESTMENT OF CONSTRUCTION FUNDS – 1ST COMMONWEALTH BANK

The Board on unanimous vote on motion by Stephanie Lucchino and second by Adam Ferragonio authorized investing \$600,000 of construction funds into a Jumbo CD for a twelve- month period at the interest rate of 4.20 percent.

DISCUSS RIGHT OF WAY EASEMENTS – MILLERS RUN PROJECT

Dennis Bell advised the Board of four signed easements received in June 2005 but due to incorrect notaries were returned by the courthouse. The value of the four easements is \$942.05 and the recording fees would total \$146.00.

The Board on unanimous vote on motion by Adam Ferragonio and second by Stephanie Lucchino authorized the right of way easement documents be filed at the Washington County Recorder of Deeds office.

DISCUSS JULY 2005 FINANCIAL REPORT

Dennis Bell discussed the financials for July 2005. The total customers billed were 1805. The user fees billed were \$100,555.00 on usage consumption of 13,840,800 gallons. Collections totaled \$81,936.43. The expenses for July 2005 were \$75,274.62. The extraordinary income on the July 2005 financial statement included interest income of \$772.87 and interest income of \$11,411.19 on construction funds for the Millers Run project. The tap-in fees collected in July 2005 totaled \$675.00.

Dennis Bell reported landlord/tenant quarterly reminder notices were mailed on August 20, 2005. Forty-seven customers were issued letters for a total of \$6,393.06 in unpaid past due wastewater bills. Expenses are under budget through July 2005 except in two accounts with overages totaling \$11,608.71.

CORRESPONDENCE

Correspondence for the month was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by Donald Teyssier and second by Stephanie Lucchino the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

Mr. John Radinsky inquired on a progress report for the Millers Run project. Donald Gennuso stated an updated study for Millers Run and Lawrence was completed and was presented by Gateway Engineers at their August 4, 2005 meeting. He stated the information has to be presented to the Board of Supervisors. He further stated no additional work is planned at this time.

EXECUTIVE SESSION

The Board entered into executive session at 8:00 PM to discuss property acquisition issues related to the Millers Run project. The Board returned to general session at 8:17 PM.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Adam Ferragonio the meeting was adjourned at 8:20 PM. The next regular meeting is scheduled for Thursday, October 6, 2005 at 7:30 PM.

Secretary