

Cecil Township Municipal Authority
Monthly Meeting
March 3, 2005

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, March 3, 2005 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, Adam Ferragonio and George Elish present. Donald Teyssier was absent recuperating from surgery. Also present was W. Patric Boyer, Eckert Seamans Cherin & Mellott LLC; Dan Deiseroth, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF FEBRUARY 8 AND FEBRUARY 23, 2005

The Board approved by unanimous vote the minutes of the February 8 regular meeting and the February 23, 2005 special meeting on motion by Adam Ferragonio and second by Stephanie Lucchino.

ENGINEER'S REPORT

UPDATE ON LAWRENCE 537 STUDY

Dan Deiseroth stated there was nothing to report.

UPDATE ON SOUTHPOINTE STUDY

Dan Deiseroth stated there was nothing to report.

UPDATE ON BRUSH RUN STUDY

Dan Deiseroth stated there was nothing to report.

UPDATE ON MILLER'S RUN PROJECT

Dan Deiseroth stated the bids were approximately \$2.5M over the estimates. The total bids were \$16,041,258 compared to the estimates of \$13,596,000. He stated that all contracts were over the bid estimates. The largest variance was in the Interceptor and North Collector bid contracts. The overages were 31% and 51% respectively. He suggested to the Board that the Interceptor and the North Collector contract bids be rejected and the project scope scaled back and new bids be advertised. On the Interceptor contract, he suggested the project be scaled back to eliminate the area from Cowden Road to the Intermediate School. On the North Collector contract, he suggested the plans be revisited for areas with low density and the potential for cost savings.

On the Southeast Collector contract and the Southwest Collector contract he suggested the Board hold those contracts in abeyance for a sixty-day period ending on April 24, 2005. The contracts were over by 3.6% and 6.0% respectively.

Dan Deiseroth suggested the Grinder Pump/Casciola Plant/Windsor Woods Collection Contract bids be rejected and not re-bid until the project is constructed.

Kevin Hoffman suggested the low bids for the treatment plant and pump stations be held in abeyance for the sixty-day period or until April 24, 2005. The bids were over the estimates by 12% with no wide variance on the mechanical and electrical. He stated that not much could be cut from the original scope.

George Elish requested a report be prepared for the Board that is clearer and easier to read giving totals. Dan Deiseroth indicated he would prepare the report.

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized the engineers to reject the Grinder Pump, Interceptor and North Collector contract bids and to re-bid the Interceptor and North Collector contracts.

Mr. George Elish made a motion to amend his motion for the re-bidding of the Interceptor and North Collector contract bids and give discretion to the engineers for deleting the area from Cowden Road to the Intermediate School in the Interceptor bid and service areas in the North Collector contract with low density and potential cost savings. The motion was second by Stephanie Lucchino and was approved by unanimous vote.

SOLICITOR REPORT

Nothing to report.

BUSINESS MANAGER'S REPORT

UPDATE ON RIGHT OF WAY EASEMENTS – MILLERS RUN PROJECT

Dennis Bell reported that 358 right of way easement documents were recorded as of March 3, 2005. The total easements needed are 544.

DISCUSS RENEWAL OF CD 13013254 AND CD 13013879

The Board on unanimous vote on motion by George Elish and second by Adam Ferragonio authorized reinvesting CD # 13013254 valued at \$705,807.27 and CD # 13013879 valued at \$415,180.02 for a period of one year at the rate of 4.58% with a yield of 4.75%. No penalty will be applied for early withdrawal.

JANUARY 2005 FINANCIAL REPORT

Dennis Bell discussed the financials for January 2005. The total customers billed were 1775. The user fees billed were \$71,552.47 on usage consumption of 8,735,900 gallons. Collections totaled \$84,153.35. The expenses for January 2005 were \$33,763.78. The extraordinary income on the January 2005 financial statement included interest income of \$545.66, interest income of \$11,205.24 on construction funds for the Millers Run project and tap-in fees of \$1775.00.

Dennis Bell reported quarterly reminder notices were mailed on January 3, 2005. Eighty-seven customers were issued letters for a total of \$12,879.00 in unpaid past due wastewater bills. He stated thirty properties were posted and shut off requests were made for six properties.

CORRESPONDENCE

Correspondence for the month was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by Adam Ferragonio and second by George Elish the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

Mr. Richard Manson inquired on the Millers Run project overage of approximately \$2.5M. He inquired if changes were made to the approved service area as stated in the 537 Study, would PA DEP have to approve the changes. He also inquired if a meeting date has been set with the PA DEP.

EXECUTIVE SESSION

The Board entered into an executive session to discuss personnel issues and in particular staff benefits and the employee handbook. The Board returned to the general session at 10:05 PM.

ADJOURNMENT

There being no other business by unanimous vote on motion by Adam Ferragonio and second by Stephanie Lucchino the meeting was adjourned at 10:05 PM. The next regular meeting is scheduled for Thursday, April 7, 2005 at 7:30 PM.

Secretary