

Cecil Township Municipal Authority
Monthly Meeting
July 1, 2004

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, July 1, 2004 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Donald Teyssier, Stephanie Lucchino, Adam Ferragonio and George Elish present. Also present was Scott Rusmisl, Gateway Engineers; W. Patric Boyer, Solicitor, Eckert Seamans Cherin & Mellott LLC. Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF JUNE 3, 2004

The Board approved by unanimous vote the minutes of the June 3, 2004 meeting on motion by George Elish and second by Adam Ferragonio.

ENGINEER'S REPORT

UPDATE ON MILLER'S RUN PROJECT

Mr. Scott Rusmisl presented to the Board a progress report dated June 24, 2004 on the Millers Run project. The final design plans for the north, southwest, interceptor sewers have been reviewed and the plans revised. The construction plan details continue to be updated. The gas company has not responded to our information request. The geotechnical engineers' report on the plant site has been finalized.

Highway Occupancy Permit applications and plans were submitted to PennDOT on June 10, 2004. The EPA federal grant application has been submitted. Erosion and sedimentation control plans were revised and approved by the Washington County Conservation District. Stream and wetland crossings plans were revised and submitted to PA DEP on June 10, 2004.

The assessment and easement plans continue to be updated with information compiled from additional deed research. These plans in draft form should be completed in early July 2004. The subdivision plans for the treatment plant site will be prepared once the property settlements are finalized. Also, the site plan will be readied for the necessary township approvals. A final review of the southeast contract continues. The existing conditions map is being updated based on information obtained from the utility companies.

Kevin Hoffman updated the Board on the design work for the treatment plant and pump stations. KLH Engineers and Mack Industries are working on the bid documents with changes as recommended being addressed. KLH and Mack will review the geotechnical engineers report and implement their recommendations for the treatment plant site. A design meeting is scheduled for Thursday, July 8, 2004.

Walter O'Shinski discussed with the Board the letter from Geo-Mechanics Inc. on grouting services and their estimated costs for the grouting work. The Board by unanimous vote on motion by Stephanie Lucchino and second by George Elish authorized Geo-Mechanics, Inc. to provide engineering services for monitoring of drilling of the injection holes and the grouting process at an estimated cost of \$20,000.

Scott Rusmisl discussed with the Board issues on four homes located on Elm Drive. The properties cannot be serviced by a gravity sewer line but could be serviced by individual grinder pumps. Gateway Engineers will meet with the homeowners to discuss the issue and will report to the Board.

LAWRENCE ACT 537 STUDY

The Board by unanimous vote on motion by Donald Teyssier and second by Stephanie Lucchino authorized Gateway Engineers to complete the 537 Study for Lawrence at a total cost of \$16,435, which includes Gateway Engineering costs of \$12,788; a wetlands study estimated at \$2,097 and Authority staff work estimated at \$1,550. Donald Gennuso questioned the ten-month timeline for completion of the study and requested all efforts be made to have a shorter timeline.

SOLICITOR REPORT

DISCUSS KOSKY PROPERTY ACQUISITION

The acquisition of property owned by John Kosky was moved to the Executive Session.

BUSINESS MANAGER'S REPORT

INVESTMENT OF DEBT SERVICE RESERVE FUNDS

Dennis Bell reported to the Board the Debt Service Reserve Fund of \$571,457.62 was awarded to CDC Funding Corp. at an interest rate of 5.11 percent.

HIGHMARK BLUE CROSS/BLUE SHIELD RATE INCREASE

Dennis Bell advised the Board of a 15 percent increase in employee health care premiums. He stated the increase is the same as that for the township employees. George Elish suggested preparing a health care plan for any new staff hired.

AUTHORIZE SIGNING FEDERAL GRANT APPLICATION FOR SOUTHPOINTE II

The Board on unanimous vote on motion by George Elish and second by Adam Ferragonio authorized the signing of a federal grant application requested by Washington County Authority for sanitary sewers in the Southpointe II project.

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT FOR FEE SUB-DIVISION

The Board on unanimous vote on motion by Donald Teyssier and second by Stephanie Lucchino authorized signing a construction agreement with the property owners on Mc Kewen Road not serviced in the public system.

MAY 2004 FINANCIAL REPORT

Dennis Bell discussed the financials for May 2004. The total customers billed were 1770 in May compared to 1756 in April. The user fees billed were \$68,469 on usage consumption of 8,672,400 gallons. Collections totaled \$63,372.87. The expenses for May were \$80,526.

Dennis Bell discussed the changes reflected in the Balance Sheet following the entries related to the Millers Run bond issue. He indicated the bond discount and bond issuance costs would be amortized over the 30 year period.

Dennis Bell reported that landlord notification letters were mailed to 22 property owners in May with a value of \$3,002.

JUNE 2004 PROPERTY POSTINGS AND LIENS FILED

Dennis Bell stated the reminder notice letters were mailed to landlords and tenants on June 9, 2004 for the period of February, March and April 2004. A total of 69 customers were notified for a total of \$9,624.

Dennis Bell advised the Board that 6 liens were settled for 2 properties located in the Brush Run area. The liens totaled \$1,115.89. Fees collected including interest earnings totaled \$540.00. He advised the Board that 3 liens were filed totaling \$692.78.

CORRESPONDENCE

Correspondence for the month was reviewed for filing. George Elish inquired on the expenses paid to date for the Millers Run project and what impact that would have on the planned \$1.160 M Authority contribution. Stephanie Lucchino inquired on the letter mailed to Cecil Township regarding the issuance of occupancy permits without input from the Authority. Walter O'Shinski stated no response was received from the township. Patric Boyer will speak with the township solicitor on the issue.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by George Elish and second by Stephanie Lucchino the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

No comments.

EXECUTIVE SESSION

The Board entered into executive session at 9:05 PM to discuss property acquisitions for the Millers Run treatment plant and pump stations. Donald Teyssier excused himself from the Executive Session. The Board requested the solicitor prepare a chart showing the complete value of properties being acquired. The Board returned to regular session at 9:25 PM. Mr. Donald Teyssier did not return to the regular session.

AUTHORIZE SETTLEMENT OF PROPERTY ACQUISITION WITH JOHN KOSKY

The Board, having returned to the general session, by a yes vote from the four members present on motion by Stephanie Lucchino and second by Adam Ferragonio authorized signing a property settlement agreement with John Kosky for the treatment plant site. Mr. Donald Teyssier was not present for the vote.

**AUTHORIZE SETTLEMENT OF PROPERTY ACQUISITION WITH MR. & MRS.
WILLIAM R. ANDREWS**

The Board by a yes vote from four members present on motion by Stephanie Lucchino and second by George Elish authorized signing a property settlement agreement with Mr. & Mrs. William R. Andrews based upon the recommendation by Pat Boyer. Mr. Donald Teyssier was not present for the vote.

ADJOURNMENT

There being no other business on unanimous vote on motion by Stephanie Lucchino and second by George Elish the meeting was adjourned at 9:30 PM. The next regular meeting is scheduled for Thursday, August 5, 2004 at 7:30 PM.

Secretary