

Cecil Township Municipal Authority
Monthly Meeting
May 6, 2004

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, May 6, 2004 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Donald Teyssier, Stephanie Lucchino, Adam Ferragonio and George Elish present. Also present was Dan Deiseroth, Gateway Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator. Absent was the Solicitor W. Patric Boyer, Eckert Seamans Cherin & Mellott LLC.

MINUTES OF APRIL 6, 2004

The Board approved by unanimous vote the minutes of the April 6, 2004 meeting on motion by Stephanie Lucchino and second by George Elish.

SOLICITOR REPORT

UPDATE ON PROPERTY ACQUISITIONS

Mr. Walter O'Shinski reported to the Board, for the Solicitor, on the status of discussions with six (6) property owners. To date, no agreements have been reached for securing the properties for the treatment plant and pump station sites.

On the recommendation of the Solicitor and to keep the project on schedule, the Board by a vote of four to one, on motion by George Elish and second by Stephanie Lucchino authorized Resolution 3 of 2004 titled Millers Run Project approving the commencement of condemnation procedures, pursuant to the Eminent Domain Code. Mr. Donald Teyssier abstained.

CHANGE IN PERFORMANCE BOND FOR WINDSOR WOODS

Mr. Walter O'Shinski advised the Board that the developer Mr. Joseph Perri changed bonding companies and requests a release from the original bond issued by Universal Bonding Insurance Company.

The Board approved by unanimous vote on motion by Donald Teyssier and second by Stephanie Lucchino authorized the change to the site improvement bond from Universal Bonding Insurance to Lexon Insurance Company. The bond is in effect for one year but may not be released unless approval is given by the Authority.

ENGINEER'S REPORT

OAK LEAF PARK PLAN

Mr. Joseph Teodori, developer of Oak Leaf Park plan discussed obtaining sanitary sewerage. He stated distance and terrain makes it unfeasible to connect to the Teodori STP. He requested the Board give consideration for a private treatment plant. Walter O'Shinski stated that capacity at Teodori STP is marginal considering the proposed Lawrence and Brooks & Blair projects. Walter O'Shinski suggested the Board consider approval with the understanding that the developer sign an agreement regarding future abandonment of the plant and that the sewers be built to the Authority specifications.

The Board on unanimous vote on motion by Donald Teyssier and second by George Elish authorized the signing of a pre-developer agreement with Joseph Teodori and preparation of an agreement to cover future abandonment of the plant and construction of the sanitary sewers at the Oak Leaf Park Plan.

UPDATE ON MILLER'S RUN PROJECT

Mr. Dan Deiseroth presented to the Board a progress report dated April 30, 2004 on the Millers Run project. He stated that PA DEP completed their initial review for the Part II permit and a letter should be received from PA DEP the week of May 8, 2004. He further stated that all permits would be needed before the Part II permit is issued.

Dan Deiseroth stated a letter was received from the Washington County Conservation District with their recommended changes. Work on the acquisition plans continues. The acquisition plans for the pump stations and the treatment plant sites have been sent to the Solicitor. The legal descriptions are being completed. Dan Deiseroth stated the utility companies have been slow in responding to the request for information.

Dan Deiseroth stated that final field checks have been completed and several alignment changes will be needed. Dan Deiseroth stated that revised sewer elevations for the Klinger Road Pump Station were revised to eliminate excessive depth.

Dan Deiseroth stated the test borings were completed with no significant issues discovered. A report from the GeoMechanics is pending. Walter O'Shinski suggested that the information be coordinated with KLH Engineers.

Dan Deiseroth stated a meeting was held on April 23, 2004 with PennDOT. The plan is under review. The application for HOP permit is pending property acquisition. The issue of repaving S.R. 50 this summer was addressed. Penn DOT stated the project is funded and the work will proceed as scheduled.

The permit applications for stream crossings and wetlands have been completed with review and approval pending.

Dan Deiseroth stated that Alcosan gave approval to the Planning Module for providing service to the Old Millers Run Road area through South Fayette. He stated comments were received from Emily Shade of the PA DEP and that a response is being prepared.

The application for reimbursement on the Task Activity Report will be made the week of May 10, 2004.

Work continues on the acquisition and subdivision plans; final design; permitting and assessment plans. Attempts will be made to determine the probable construction costs for the latest plans.

KLH Engineers provided a list of issues related to the treatment plant and pump station sites.

UPDATE ON MORGANZA ROAD WATERSHED STUDY – CENTERPOINTE DEVELOPMENT

Walter O'Shinski advised the Board that a pre-developer agreement was mailed to Mr. Gary Martin. Dan Deiseroth stated Gary Martin is concerned with available capacity at the CHJA treatment plant. Mr. Martin, prior to committing to a study, would like a meeting with CHJA and PA DEP. Dan Deiseroth suggested that the pre-developer agreement be signed and an amount of one thousand dollars to cover the costs of this meeting be submitted initially. The balance requested with the pre-developer agreement would be provided if the study proceeds beyond this initial meeting.

UPDATE ON BROOKS & BLAIR PROJECT

Walter O'Shinski advised the Board that the two construction agreements (off-site and on-site) have been signed by the developers and need to be signed by the Authority. He further stated that the signing would begin the 12-month period to complete an Act 537 Study for Lawrence. Dan Deiseroth stated that Peters Township Sanitary Authority has capacity and would consider taking the area of Lawrence that cannot flow by gravity into the Teodori STP.

Dan Deiseroth suggested a preparing a project scope outlining alternatives for providing sanitary sewage service to Lawrence be completed. As a part of that scope, he suggested a meeting with PA DEP be held to discuss the level of detail necessary to be included in the Act 537 Study. The Board authorized a meeting with PA DEP.

DISCUSS TELEVISIONING SANITARY LINES IN TEODORI SERVICE AREA

Walter O'Shinski discussed televising the sanitary lines in the Teodori service area. He stated that some of the lines are nearly twenty years old and should be checked for I & I problems. Walter O'Shinski stated the system has approximately 25,000 feet of line.

The Board authorized advertising for bid proposals on the line inspection.

LETTER FROM WASHINGTON COUNTY AUTHORITY – SOUTHPOINTE II

The Board on unanimous vote on motion by Adam Ferragonio and second by Stephanie Lucchino authorized writing a letter to Washington County Authority stating the Authority is willing to accept the sanitary lines for Southpointe II under the condition that the lines be designed and constructed to the Authority's specifications.

BUSINESS MANAGER'S REPORT

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT- HEARTWOOD FARMS 2

The Board on unanimous vote on motion by Stephanie Lucchino and second by Donald Teyssier authorized signing a Sanitary Sewer and Construction Agreement with Woodrow Welsch, Brimark Industries for Heartwood Farms 2.

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT WITH C & A ENTERPRISES INC.

The Board by a three to two vote on motion by Donald Teyssier and second by George Elish authorized signing a Sanitary Sewer and Construction Agreement with C & A Enterprises, Inc. for a sewer line extension for Hillview Heights development. Donald Gennuso and Adam Ferragonio abstained.

AUTHORIZE SIGNING EASEMENT AGREEMENT FOR DECK ENCROACHMENT

The Board on unanimous vote on motion by George Elish and second by Adam Ferragonio authorized signing an easement agreement with Mr. Timothy Dremsek 1144 Old Farm Road, Lawrence PA.

AUTHORIZE OPENING PAYROLL ACCOUNT WITH NATIONAL CITY BANK

The Board on unanimous vote on motion by Stephanie Lucchino and second by Adam Ferragonio authorized opening a payroll account utilizing ACH for direct employee deposits and maintaining a minimum balance of \$ 20,000 in the account.

DISCUSS REQUEST FROM CECIL TOWNSHIP SUPERVISORS FOR DRAFT BOARD MINUTES

Dennis Bell discussed with the Board a request for draft minutes from Cecil Township Supervisors. The issue was tabled until the June 3, 2004 meeting.

DISCUSS INVESTMENT OF BOND PROCEEDS

The Board on unanimous vote on motion by George Elish and second by Stephanie Lucchino authorized the investment of the bond proceeds with First Commonwealth Bank Flex CD program at a 2.25 percent interest rate.

DISCUSS HIRING FOR SUMMER EMPLOYEE

The Board on unanimous vote on motion by George Elish and second by Donald Teyssier authorized hiring a summer employee. The job will be forty hours per week and the pay will be \$ 7.00 per hour.

ORGANIZATION CHART AND JOB DESCRIPTIONS

Mr. George Elish suggested the Board consider developing an organization chart and job descriptions.

CORRESPONDENCE

Correspondence for the month was reviewed for filing.

Mr. George Elish commented on the capacity issues at Southpointe. He asks what the reserved capacity as stated in the original agreement between the Authority and Washington County Redevelopment Authority. Walter O'Shinski stated the capacity component is not stated in the agreement but in the planning module approved by PA DEP. Walter O'Shinski stated flow data in Southpointe is monitored with flow meters. Walter O'Shinski stated he would provide information to George Elish.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by George Elish and second by Donald Teyssier the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

EXECUTIVE SESSION

The Board entered into executive session at 9:20 PM to discuss a contract billing issue with Gateway Engineers. The Board returned to regular session at 10:00 PM

ADJOURNMENT

There being no other business on unanimous vote on motion by George Elish and second by Adam Ferragonio the meeting was adjourned at 10:02 PM. The next regular meeting is scheduled for Thursday, June 3, 2004 at 7:30 PM.

Secretary