

Cecil Township Municipal Authority
Reorganization and Monthly Meeting
January 7, 2004

The Cecil Township Municipal Authority held its' reorganization and regular monthly meeting on Wednesday, January 7, 2004 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Donald Teyssier, Stephanie Lucchino and Adam Ferragonio present. Absent was George Elish. Also present was W. Patric Boyer, Eckert Seamans Cherin & Mellott LLC; Dan Deiseroth, Gateway Engineers; and Dennis Bell, Administrator.

REORGANIZATION

The Board by unanimous vote on motion by Stephanie Lucchino and second by Donald Teyssier agreed to retain the officers appointed in 2003. The officer's appointments are as follows:

Donald Gennuso – Chairman
Donald Teyssier – Vice Chairman
Stephanie Lucchino – Secretary/Treasurer
Adam Ferragonio – Asst. Secretary/Treasurer

The Board by unanimous vote on motion by Donald Teyssier and second by Stephanie Lucchino appointed Eckert Seamans Cherin & Mellott LLC as Solicitor.

The Board by unanimous vote on motion by Stephanie Lucchino and second by Adam Ferragonio appointed Gateway Engineers, Inc. as Consulting Engineers.

The Board by unanimous vote on motion by Adam Ferragonio and second by Donald Teyssier appointed Community Bank as Trustee/Paying Agent.

MINUTES OF DECEMBER 4, 2003

The Board approved by unanimous vote the minutes of the December 4, 2003 meeting on motion by Adam Ferragonio and second by Donald Teyssier.

BUSINESS MANAGER'S REPORT

APPROVAL OF FY 2004 BUDGET

The Board approved by unanimous vote the FY 2004 Budget on motion by Donald Teyssier and second by Stephanie Lucchino.

2004 WAGE RATE

The budget approval authorizes a wage increase of three (3) percent for 2004 (as stated below) and authorized standard mileage rates to be paid at the established 2004 federal rate of thirty-six cents (36) per mile.

Walter O'Shinski – Salary	\$61,532
Dennis Bell – Salary	\$38,192
Gregory Melone – Hourly	\$16.44 per hour

ANNOUNCE 2004 MEETING DATES

The Board by unanimous vote on motion by Adam Ferragonio and second by Stephanie Lucchino agreed to hold the monthly meeting on the first Thursday of each month.

MONTHLY FINANCIAL REPORT

Dennis Bell reviewed the November 2003 financial statement with the Board. Adding a three (3) year reserve for the Brush Run notes payable changed the cash position report. Dennis Bell reviewed the December 2003 CBT report prepared by PA-American Water Company. He indicated that the report would be provided to the Board monthly. Dennis Bell advised the Board that the developer escrow accounts were charged for 2003 expenses. The amount of these expenses totaled \$39,489.17.

BRUSH RUN YEAR 2004 TAP-IN REQUEST TO CHJA

Dennis Bell reviewed the letter addressed to CHJA regarding Year 2003 tap-ins and Year 2004 request for tap-in in Brush Run and Southpointe.

ENGINEER'S REPORT

JOSEPH DE NARDO – PRISTINE FIELDS PHASE 8

Mr. Joseph De Nardo addressed the Board regarding tapping in five properties located in Pristine Fields Phase 8. Mr. De Nardo requested relief on the timing requirements for testing of the sanitary sewers prior to permitting occupancy of the homes. He requested tap-in be permitted for the five (5) homes by January 15, 2004 and prior to the completion of mandrill testing.

The Board by unanimous vote on motion by Donald Teyssier and second by Adam Ferragonio authorized the tap-in for the five (5) homes prior to completion of the mandrill tests. The authorization is based on the following three conditions - the as-built drawings be provided to the Authority for review, the easements on all properties be

provided for review and recording and the sanitary lines be air, vacuum and mandrill tested. Only after these three conditions are met may the properties be tapped.

UPDATE ON BROOKS & BLAIR

Mr. Dennis Bell advised the Board that the developers requested a Sewer Service and Construction Agreement for their planned development in Lawrence PA. The Authority letter dated August 11, 2003 to Cecil Township discussed three issues requiring resolution prior to initiating an Act 537 Study in Lawrence. The Board by unanimous vote on motion by Stephanie Lucchino and second by Donald Teyssier authorized the signing of the Sewer Service and Construction agreement upon receipt from the developers.

UPDATE ON MILLER'S RUN PROJECT

Options For Old Miller's Run Road Service

Mr. Dan Deiseroth discussed providing sanitary sewer service to eighteen (18) properties on old Miller's Run Road through South Fayette Municipal Authority. He stated that pumps were considered for each individual home to prevent sewage backup if a power outage was to occur. Mr. Dan Deiseroth stated a 1988 plan for service through South Fayette was reviewed. He indicated that obtaining service for the eighteen (18) properties through South Fayette would be the best option. The Board by a vote of three to one, with Donald Teyssier abstaining, on motion by Adam Ferragonio and second by Stephanie Lucchino authorized a letter to South Fayette Municipal Authority requesting service for the eighteen (18) properties on old Miller's Run Road.

Scope Of Project Area

Mr. Dan Deiseroth discussed providing sanitary sewer service to properties west of the Cecil Township public works garage. He stated three (3) property owners had requested sewer service. A financial analysis indicates extending the sewer line beyond the township property is not feasible. The estimated cost for the extension would exceed an average cost of \$30,000 per customer. The Board deems this amount excessive and requested that this extension not be included in the project. The property owners have the option of privately extending the sewer line to their individual property. The Board requested that the property owners be notified of this decision.

Advertisement Of Public Meetings

Mr. Dan Deiseroth requested an advertisement for public meetings to be held with residents located in the Miller's Run project area. The dates are January 20, 22, 28 and 29 at 6:30 PM in the township building. The purpose of the meetings is to gain public input from individual homeowners regarding planned sanitary sewer lines on their property.

Project Updates From Engineers

Mr. Scott Rusmisl updated the Board on the tasks completed in December 2003. He reviewed the schedule for January 2004.

Mr. Kevin Hoffman with KLH Engineers updated the Board on the design work for the treatment plant and pump station sites. He stated the emphasis has been focused on the treatment plant because of the larger scope and availability of information. The mechanical design work is on schedule while the electrical design work is slightly behind schedule. The design work on the operations building is limited pending a review by Walter O'Shinski. KLH Engineers and Mack will meet on January 14, 2004 to discuss status and design details.

Mr. Dan Deiseroth stated the milestone date they are working towards is March 31, 2004 with submission of the NPDES Part II permit application.

Mr. Donald Teyssier requested Gateway Engineers provide the Board with a timeline showing work completed and in progress. Mr. Scott Rusmisl stated they would provide the Board with updated timelines monthly.

Mr. Dan Deiseroth discussed additional survey work as outlined in their letter of January 7, 2004. He stated the aerial mapping was conducted in 1996. He stated the planned treatment plant site is located outside of the original survey limits. He stated the need to enhance the existing topographical survey to show the elevations of the Millers Run streambed at the proposed sanitary sewer crossings. In addition, an update to the existing topographical survey to show the additional land fills material on the property adjacent to the township building.

The Board by unanimous vote on motion by Stephanie Lucchino and second by Adam Ferragonio authorized the expenditure of \$4,950.00 for the additional survey work pending review by Walter O'Shinski to verify that this additional work is beyond the scope of the original proposal.

SOLICITOR REPORT

MILLER'S RUN PROPERTY ACQUISITIONS

Mr. Patric Boyer advised the Board of letters received from Mr. and Mrs. Andrews and Attorney Karen Hassinger representing Mr. Soviero. Mr. Boyer stated he would schedule a meeting with the property owners to discuss the acquisition.

AUTHORITY TERM EXTENSION

Mr. Patric Boyer advised the Board that a legal notice for the change in the Authority's term will be submitted to the Observer-Reporter and forwarded to the Secretary of State for approvals by January 31, 2004.

CORRESPONDENCE

Correspondence for the month was reviewed for filing. Ms. Stephanie Lucchino requested an update on the easement issue with Graziani Homes. Mr. Boyer indicated that he is in contact with Attorney John DiSalle on the issue. Ms. Lucchino commented on the letter received from Mt. Pleasant Municipal Authority. Mr. Deiseroth stated Mr. O'Shinski would prepare the response upon his return.

PAYING OF EXPENSES/TRANSFER OF FUNDS, ETC.

A unanimous vote on motion by Donald Teyssier and second by Adam Ferragonio the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP.

COMMENTS FROM THE FLOOR

Ms. Phyllis Zaccarrino inquired on when the Miller's Run project tap-in and front foot assessment fees would be due. Mr. Deiseroth stated the project will be bid in December 2004 and the notices mailed after that date.

ADJOURNMENT

There being no other business a unanimous vote on motion by Adam Ferragonio and second by Stephanie Lucchino the meeting was adjourned at 9:00 PM. The next regular meeting is scheduled for Thursday, February 5, 2004 at 7:30 PM.

Secretary